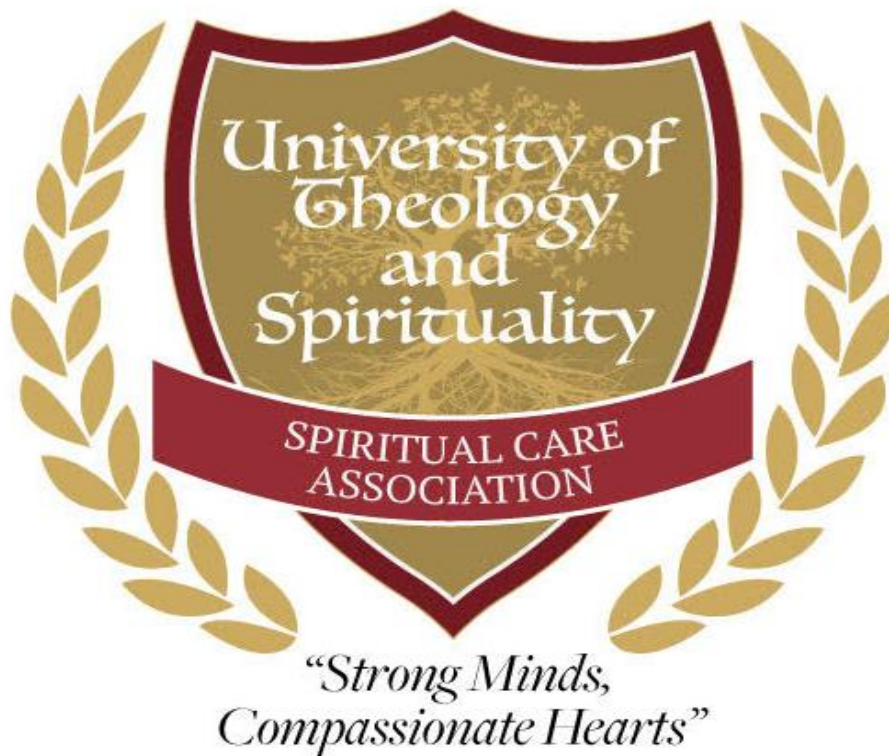


SCA University of Theology and Spirituality

# Student Handbook

2020-2021



# **SCA University of Theology and Spirituality**

## **Student Handbook 2020/2021**

**Students are bound by the Student Handbook upon enrollment.**

Modifications, corrections, additions and deletions may be made to the Student Handbook following review of policies, rules and regulations. The SCA University of Theology and Spirituality reserves the right to make modifications, corrections, additions and deletions at any time throughout the year. Such changes may affect tuition and fees, degree requirements, elimination or addition of degree programs, policies and other areas which can apply to students of the SCA University of Theology and Spirituality. Every effort is made to make the Student Handbook correct and complete at the time of its publication as an electronic document posted on the UTS website, but it may include minor errors such as typographical errors or misprints. The Student Handbook is updated at the beginning of each academic year.

In special circumstances, necessary changes may be made throughout the year. As a 501(c) 3 not-for-profit educational institution, it is the policy of the SCA University of Theology and Spirituality not to discriminate on the basis of sex, race, color, disability, sexual orientation, or national or ethnic origin in its educational programs, student activities, or admissions policies, in the administration of its scholarship program, or in any other UTS administered program. This policy complies with the requirements of the Internal Revenue Service Procedure 321-1, Title VI of the 1964 Civil Rights Act and Title IX of the 1972 Educational Amendments as amended and enforced by the Department of Education. The SCA University of Theology and Spirituality is a not-for-profit 501(c) 3 corporation as determined by the Internal Revenue Service.

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## **About the SCA University of Theology and Spirituality**

The SCA University of Theology and Spirituality (UTS) is a progressive, inter-spiritual, and holistic based center for higher learning that works to educate and assist in the development of forward-thinking leaders and practitioners. Our faculty, staff and students are from a wide range of educational, professional, and religious backgrounds, which helps to prepare the learner for successful engagement through education and social support. The SCA University of Theology and Spirituality represents a global and international community of learners. We utilize the latest technology available to create an online learning environment that is as socially enriching as it is academically comprehensive. We believe that the social bonds created within a cohort group are extremely important to success.

## **Our Mission**

To help students grow theologically, spiritually, and psychologically by providing the skills necessary to identify and design their paths to success. To share a process of encountering the world in a dialogical way that promotes spirituality, wholeness, holism, integration, individuation, healing, and differentiation.

## **Our Vision**

To create an educational environment that supports each student on their own path towards wholeness and to help each one discover a deeper understanding of his or her own educational and spiritual journeys.

## **Our Educational Philosophy**

We recognize that the student is more than a one-dimensional being. Professors emphasize not only the academics behind each student's study, but also the experience of connection with the individual's own self and interaction with other learners in order to gain the skills needed for professional practice.

## Degree-Granting Religious Exemption

The Washington Student Achievement Council has reviewed the materials provided by UTS and determined that the degree programs listed below meet the requirements of Chapter RCW 28B.85.040 (3) (c) and WAC 250-61-060(8) of the Washington Degree-Granting Institutions Act and thus has granted the SCA University of Theology and Spirituality religious exemption. The approval statement (WAC 250-61-063(5)) from the Washington Student Achievement Council reads as follows:

*The Washington Student Achievement Council has determined that the SCA University of Theology and Spirituality qualifies for religious exempt status from the Degree-Granting Institutions Act for the following programs: Associate of Theology in Progressive Christian Studies (A. Th.), Bachelor of Theology in Progressive Christian Studies (B. Th.), Master of Theology in Progressive Christian Studies (M. Th.), Doctor of Theology in Progressive Christian Studies (D. Th.), Associate of Theology in Spiritual Direction (A. Th.), Bachelor of Theology in Spiritual Direction (B. Th.), Master of Theology in Spiritual Direction (M. Th.), Doctor of Theology in Spiritual Direction (D. Th.), Associate of Theology in Chaplaincy (A. Th.), Bachelor of Theology in Chaplaincy (B. Th.), Master of Theology in Chaplaincy (M. Th.), Doctor of Theology in Chaplaincy (D. Th.), Doctor of Theology in Clinical Pastoral Psychotherapy (D. Th.), Doctor of Chaplaincy in Certified Clinical Chaplaincy (Ch. D.), Doctor Theology in Pastoral Psychophysiology Chaplaincy (D. Th.), Master of Divinity (M. Div.), Doctor of Divinity (D.D.), and Doctor of Theology in Religious Education (D. Th.). The Council makes no evaluation of the administration, faculty, business practices, financial condition or quality of the offerings by this institution. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the Council at P.O. Box 43430, Olympia, WA 98504-3430 or by email at [degreeauthorization@wsac.wa.gov](mailto:degreeauthorization@wsac.wa.gov).*

## Accreditation

The Spiritual Care Association University of Theology and Spirituality is a fully-Accredited Member of the International Association for Distance Learning.

## **UTS and the Spiritual Care Association (SCA)**

On May 11, 2019 the University of Theology and Spirituality (UTS) formed a partnership with the Spiritual Care Association. The Spiritual Care Association (SCA) is a non-profit affiliate of the HealthCare Chaplaincy Network (HCCN)

## **HealthCare Chaplaincy Network**

HealthCare Chaplaincy Network (HCCN) is a nonprofit organization established in 1960 1961 with national and global reach, dedicated to fully integrating the intentional care of the human spirit in all health care settings. HCCN is raising the bar for excellence in spiritual care and helping others deliver effective care, by (1) developing and disseminating spiritual care education programs and materials for chaplains, clergy, and all health care disciplines; (2) conducting and facilitating research to advance the knowledge base to guide our field; (3) providing person-to-person care through our hospital chaplaincy programs and chaplain call center; and (4) advocating for the inclusion of spiritual care in the health care arena at the local, national, and international level. These activities represent a coordinated mission to explore every avenue to improve spiritual care and ensure its availability for all who seek comfort and meaning amid life's profound challenges. HCCN is the world leader in spiritual care research, education and clinical practice.

## **Spiritual Care Association**

Spiritual Care Association (SCA), HCCN's nonprofit affiliate, is committed to building a well-trained and credentialed international workforce of multidisciplinary professionals to foster the full integration of spiritual care in health care. SCA is the first professional membership association for all spiritual care providers that establishes and integrates evidence-based quality indicators, scope of practice (required competencies), and a knowledge base for spiritual care. Launched by HCCN on April 11th, 2016, the Spiritual Care Association now has 3,400 members and affiliate organizations in 18 countries.

The SCA University of Theology and Spirituality has the largest Spiritual Care Think-Tank in the world. Between its long list of Spiritual Care professors and the depth of its programs into the helping world it is surpassed by no one in the field today. We are proud to be a part of this great helping organization.

## **2020-2021 Academic Calendar**

**Spring Term 2020:** March 23 - May 15, 2020

**Summer Term 2020:** June 1 – July 24, 2020

**Summer Interim 2020:** August 3 – August 28, 2020

**Fall Term 2020:** September 7 – October 30, 2020

**Fall Interim 2020:** November 2 – November 27, 2020

**Winter Term 2021:** January 11 – March 5, 2021

**Spring Term 2021:** March 22 – May 14, 2021

**Summer Term 2021:** May 31 – July 31 23, 2021

**Summer Interim 2021:** August 2 – August 27, 2021

**Fall Term 2021:** September 6 – October 29, 2021

**Fall Interim 2021:** November 1 – November 26, 2021



## Degrees

Degrees are granted once students complete a series of required credits and pay the entirety of their tuition. Credits come in two forms 'required' and 'elective'. Required credits must be taken. Elective credits are those credits where the student has a choice in consultation with a faculty member.

UTS offers 4 levels of degrees that are awarded: associate, bachelors, masters, and doctoral.

### Associate Degrees

The *associate degree* is an undergraduate academic degree. It is considered generally to be at a greater level of education than a high school diploma yet just below a bachelor's degree. To complete an associate degree, 33 credits are required. Prerequisites: High School Diploma or a GED. Associate degrees are:

- **Multi Faith Studies**
  - Associate of Theology Degree in Progressive Christian Studies -- A.Th. (PC)  
33 credits
- **Chaplaincy**
  - Associate of Theology Degree in Chaplaincy -- A.Th. (CH)  
33 credits

### Bachelor's Degrees

The *bachelor's degree* is an undergraduate academic degree. It is highly focused and concentrated yet may have electives into other fields of study. It is considered to be at a greater level than a high school diploma or an associate degree yet below a master's degree. The bachelor's degree has its own unique requirements, 39 credits are required. **Prerequisite:** High School Diploma or a GED or an Associate Degree. Bachelor's degrees are:

- **Multi Faith Studies**
  - Bachelor of Theology Degree in Progressive Christian Studies – B.Th. (PC) 39 credits
- **Chaplaincy**
  - Bachelor of Theology Degree in Chaplaincy -- B.Th. (CH) 39 credits

## Master's Degrees

The *master's degree* is a second-cycle graduate academic degree. It is considered to be awarded after one has reached master of a subject matter or area of practice or field of study. It is highly focused and concentrated yet may have electives into other fields of study. It is considered to be at a greater level than a bachelor's degree yet below a doctoral degree. To complete a master's degree, 42 to 48 credits are required. **Prerequisite:** Bachelor's degree. Master's degrees are:

- **Spiritual Care**
  - Master of Theology Degree in Spiritual Care – M.Th. (SC) 48 credits
- **Multi Faith Studies**
  - Master of Theology Degree in Progressive Christian Studies – M.Th. (PC) 42 credits
  - Master of Theology Degree in Islamic Studies – M.Th. (IS) 42 credits
  - Master of Theology Degree in Jewish Studies – M.Th. (JW) 42 credits
- **Spiritual Direction**
  - Master of Theology Degree in Spiritual Direction – M.Th. (SD) 42 credits
- **Chaplaincy**
  - Master of Theology Degree in Chaplaincy -- M.Th. (CH) 48 credits
- **Pastoral Ministry**
  - Master of Divinity Degree in Pastoral Ministry – M.Div. (DV) 42 credits
- **Thanatology**
  - Master of Theology Degree in Thanatology – M.Th. (TY) 42 credits

## Doctoral Degrees

The doctoral degree is a terminal graduate academic degree the highest level of academic achievement in the given subject matter or area of practice or field of study. It is considered to be at a greater level than a master's degree and as a terminal degree there is no greater degree in that particular field. Each doctoral degree has its own unique requirements: On the average depending on specific requirements Doctoral programs are at least 42 credits. Prerequisites: Master's degree. Doctoral degrees are:

- **Spiritual Care**
  - Doctor of Theology Degree in Spiritual Care – D.Th. (SC) 54 credits
- **Multi Faith Studies**
  - Doctor of Theology Degree in Progressive Christian Studies – D.Th. (PC) 42 credits
  - Doctor of Theology Degree in Islamic Studies – D.Th. (IS) 42 credits
  - Doctor of Theology Degree in Jewish Studies – D.Th. (JW) 42 credits

- **Spiritual Direction**
  - Doctor of Theology Degree in Spiritual Direction – D.Th. (SD) 42 credits
- **Chaplaincy**
  - Doctor of Theology Degree in Chaplaincy – D.Th. (CH) 54 credits
  - Doctor of Chaplaincy Degree in Chaplaincy – Ch.D. (CH) 54 credits
  - Doctor of Theology Degree in Chaplaincy & CPE Supervision – D.Th. (SU) 48 credits
  - Doctor of Chaplaincy Degree in Chaplaincy & CPE Supervision – Ch.D. (SU) 48 credits
  - Doctor of Chaplaincy Degree in Pastoral Psychophysiology – Ch.D. (PP) 54 credits
- **Pastoral Ministry**
  - Doctor of Divinity Degree in Pastoral Ministry – D.D. (DV) 42 credits
- **PsychoSpiritual**
  - Doctor of Theology Degree in Clinical Pastoral Psychotherapy – D. Th. (CP) 60 credits
  - Doctor of Theology Degree in Biblical Christian Counseling – D.Th. (CP) 60 credits
- **Thanatology**
  - Doctor of Theology Degree in Thanatology – D.Th. (TY) 42 credits
- **Religious Education**
  - Doctor of Theology Degree in Religious Education – D.Th. (TY) 42 credits

## **Practicum Requirements**

### **Undergraduate Practicum**

The Undergraduate Practicum is a 200-hour program that is experiential in nature. It can take several forms such as service work in one's spiritual or religious community, or service work at a local social service agency with ministry as the focus. All Undergraduate Practicums are pre-negotiated in consultation with the SCA UTS faculty. The Undergraduate Practicum is awarded 3 credits.

### **Master's and Doctoral Practicums**

The Graduate Practicum is a 400-hour program that is experiential in nature. It can take several forms such as service work in one's spiritual or religious community, or service work at a local social service agency with ministry as the focus. All practicums are pre-negotiated in consultation with the UTS faculty. The Graduate Practicum is awarded 6 credits.

### **Clinical Pastoral Education (CPE)**

Clinical Pastoral Education is a 400-hour program of experiential education, group education, individual education, and classroom environment education. It is a prescribed course of study whereby 300 hours are spent in the course of ministry in the field, and 100 hours are met in the classroom setting and 50 of the hours are within the context of individual supervision. Read more on page 41.

### **Further Information on CPE**

For additional information please contact the UTS office.

## PROGRAMS OF STUDY

### CHAPLAINCY

The Chaplaincy Degree programs provide students with the skill set and knowledge to serve as a chaplain in a variety of settings including health care, the military, first response, business, corrections, and the community.

#### Associate of Theology Degree in Chaplaincy (ATH-CH)

##### ACADEMIC REQUIREMENTS ATH-CH:

###### **33 credits total**

8 required courses (8 x 3 credits) =	24 credits
1 required undergraduate practicum (200 hours) (1 x 3 credits) =	3 credits
1 required capstone research paper (2 x 3 credits) =	6 credits
0 electives	

**Prerequisites:** High School Diploma or a GED or significant documented life experience.

###### **Required Credits = 33 credits**

• IN 101: Associate Practicum	3 credits
• CAP 101: Capstone Research Paper	6 credits
• CH 101: Powerful Communication Techniques	3 credits
• CH 102: Cultural Competence, Inclusion, Vulnerable Populations	3 credits
• CH 103: HIPAA Compliance	3 credits
• CH 104: Grief, Loss, and Bereavement	3 credits
• CH 105: Genogram & Birth Order & Family	3 credits
• CH 106: Intro to Psychology of Religion and Spirituality	3 credits
• CH 107: Integral Spirituality	3 credits
• CH 108: Enneagram and Myers-Briggs Type Indicator (MBTI)	3 credits

## Bachelor of Theology Degree in Chaplaincy (BTH-CH)

### ACADEMIC REQUIREMENTS BTH-CH:

#### **39 credits total**

8 required courses (8 x 3 credits) =	24 credits
1 required graduate practicum (400 hours CPE) (2 x 3 credits) =	6 credits
1 required capstone research paper (2 x 3 credits) =	6 credits
1 elective courses (1 x 3 credits) =	3 credits

**Prerequisites:** High School diploma, GED, Associate degree

#### **Required Credits = 36 credits**

• CPE 201: Clinical Pastoral Education 1	6 credits
• CAP 201: Capstone Research Paper	6 credits
• CH 201: Powerful Communication Techniques	3 credits
• CH 202: Cultural Competence, Inclusion, and Vulnerable Populations	3 credits
• CH 203: HIPAA Compliance	3 credits
• CH 204: Grief, Loss, and Bereavement	3 credits
• CH 205: Genogram & Birth Order & Family	3 credits
• CH 206: Intro to Psychology of Religion and Spirituality	3 credits
• CH 207: Integral Spirituality	3 credits
• CH 208: Enneagram & Myers-Briggs Type Indicator (MBTI)	3 credits

#### **Elective Credits = 3 credits**

**BTH-CHAP Elective Credits:** Preapproved 200 level courses

## Master of Theology Degree in Chaplaincy (MTH-CH)

### ACADEMIC REQUIREMENTS MTH-CHAP:

#### **48 credits total**

8 required courses (8 x 3 credits) =	24 credits
2 required graduate practicums (800 hours CPE) (4 x 3 credits) =	12 credits
1 required capstone thesis paper (2 x 3 credits) =	6 credits
2 elective courses (2 x 3 credits) =	6 credits

**Prerequisites:** Bachelor's degree

#### **Required Credits = 42 credits**

• CPE 301: Clinical Pastoral Education 1	6 credits
• CPE 302: Clinical Pastoral Education 2	6 credits
• CAP 301: Capstone Research Paper	6 credits
• CH 301: Powerful Communication Techniques	3 credits
• CH 302: Cultural Competence, Inclusion, and Vulnerable Populations	3 credits
• CH 303: Spiritual Assessment and Documentation	3 credits
• CH 304: Advance Directives and Planning	3 credits
• CH 305: Health Care Ethics	3 credits
• CH 306: Grief, Loss, and Bereavement	3 credits
• CH 307: Spiritual Care at the End of Life	3 credits
• CH 308: Supporting the Interdisciplinary Team	3 credits

#### **Elective Credits = 6 credits**

**MTH-CHAP Elective Credits:** Preapproved 300 level courses

## Doctor of Theology Degree in Chaplaincy (DTH-CH)

## Doctor of Chaplaincy Degree in Chaplaincy (CHD-CH)

### ACADEMIC REQUIREMENTS DTH-CHAP and CHD-CHCH:

#### **54 credits total**

8 required courses (8 x 3 credits) =	24 credits
4 required graduate practicums (1600 hours CPE) (8 x 3 credits) =	24 credits
1 required capstone dissertation paper (2 x 3 credits) =	6 credits
0 elective courses	

**Prerequisites:** Master's degree

#### **Required Credits = 54 credits**

• CPE 401: Clinical Pastoral Education 1	6 credits
• CPE 402: Clinical Pastoral Education 2	6 credits
• CPE 403: Clinical Pastoral Education 3	6 credits
• CPE 404: Clinical Pastoral Education 4	6 credits
• CAP 401: Capstone Thesis Paper	6 credits
• CH 401: Spirituality Research, References, and Reflection	3 credits
• CH 402: Spiritual Care Settings: Opportunities and Challenges	3 credits
• CH 403: Spiritual Assessment and Documentation	3 credits
• CH 405: Health Care Ethics	3 credits
• CH 408: Supporting the Interdisciplinary Team	3 credits
• CH 414: Delivery & Continuity of Care: Chaplaincy & Spiritual Care	3 credits
• CH 415: Continuous Quality Improvement	3 credits
• CH 416: Building and Maintaining a Chaplaincy Department	3 credits



## Doctor of Theology Degree in Chaplaincy & CPE Supervision (DTH-SU)

## Doctor of Chaplaincy Degree in Chaplaincy & CPE Supervision (CHD-SU)

### ACADEMIC REQUIREMENTS DTH-SU and CHD-SU

#### ***48 credits total***

8 required courses (8 x 3 credits) =	24 credits
3 required graduate practicum (1600 hours CPE) (6 x 3 credits) =	18 credits
1 required capstone dissertation paper (2 x 3 credits) =	6 credits
0 elective courses	

**Prerequisites:** Master's degree, and 4 previous units of CPE

#### ***Required Credits*** = 48 credits

• CPE 401: Clinical Pastoral Education 1	6 credits
• CPE 402: Clinical Pastoral Education 2	6 credits
• CPE 403: Clinical Pastoral Education 3	6 credits
• CAP 401: Capstone Dissertation Paper	6 credits
• SU 401: Powerful Communication Techniques	3 credits
• SU 402: Cultural Competence, Inclusion, and Vulnerable Populations	3 credits
• SU 403: Spiritual Assessment and Documentation	3 credits
• SU 404: Continuous Quality Improvement	3 credits
• SU 405: Building and Maintaining a Chaplaincy Department	3 credits
• SU 406: Adult Education Theories	3 credits
• SU 407: Counseling Theories in Clinical Pastoral Psychotherapy	3 credits
• SU 408: Spirituality Research, References, and Reflection	3 credits

## Doctor of Chaplaincy in Pastoral Psychophysiology (CHD-PP)

### ACADEMIC REQUIREMENTS CHD-PP:

#### **54 credits total**

8 required courses (8 x 3 credits) =	24 credits
4 required graduate practicums (1600 hours CPE) (8 x 3 credits) =	24 credits
1 required capstone dissertation paper (2 x 3 credits) =	6 credits
0 elective courses	

**Prerequisites:** Master's degree

#### **Required Credits = 54 credits**

• CPE 401: Clinical Pastoral Education 1	6 credits
• CPE 402: Clinical Pastoral Education 1	6 credits
• CPE 403: Clinical Pastoral Education 1	6 credits
• CPE 404: Clinical Pastoral Education 1	6 credits
• CAP 401: Capstone Dissertation Paper	6 credits
• PP 401: Powerful Communication Techniques	3 credits
• PP 402: Cultural Competence, Inclusion, and Vulnerable Populations	3 credits
• PP 403: Spiritual Assessment and Documentation	3 credits
• PP 404: Spiritual Tools for the Psychophysiological Chaplain	3 credits
• PP 405: How God Made Us – A Theocentric Analysis	3 credits
• PP 406: Neuropsychophysiological Theology	3 credits
• PP 407: Theocentric Based Psychophysiological Concepts	3 credits
• PP 408: Theocentric Research, Reflection for Pastoral Chaplaincy	3 credits

## PROGRAMS OF STUDY

**PsychoSpiritual:** The program is focused on the academic study of clinical pastoral psychotherapy and its clinical application in a variety of settings. This program will combine academics as well as pastoral awareness training.

### Doctor of Theology Degree in Clinical Pastoral Psychotherapy (DTH-CP)

### Doctor of Theology Degree in Biblical Christian Counseling (DTH-BC)

#### ACADEMIC REQUIREMENTS DTH-CP and DTH-BC:

##### ***60 credits total***

8 required courses (8 x 3 credits) =	24 credits
5 required graduate practicums (1600 hours CPE) (10 x 3 credits)	30 credits
1 required capstone dissertation paper (2 x 3 credits) =	6 credits
0 elective courses	

**Prerequisites:** Master's degree

##### ***Required Credits = 60 credits***

• CPE 401: Clinical Pastoral Education 1	6 credits
• CPE 402: Clinical Pastoral Education 2	6 credits
• CPE 403: Clinical Pastoral Education 3	6 credits
• CPE 404: Clinical Pastoral Education 4	6 credits
• CPE 405 Clinical Pastoral Education CP Practicum	6 credits
• CAP 401: Capstone Thesis Paper	6 credits
• CP 401: Introduction to Counseling Theories in CP	3 credits
• CP 402: Techniques and Relationship Development for the CP	3 credits
• CP 403: Introduction to Marriage Counseling in CP	3 credits
• CP 404: Fundamentals of CP	3 credits
• CP 405: Systems Theory as Used by the CP	3 credits
• CP 406: Self-Care and the CP	3 credits
• CP 407: Grief in CP	3 credits
• CP 408: Psychodynamic Principles and Theory in CP	3 credits

## PROGRAMS OF STUDY

**SPIRITUAL CARE:** The Spiritual Care Program provides the skill set and knowledge to understand the scope of spirituality and integrate appropriate and ethical care into professional practice.

### Master of Theology Degree in Spiritual Care (MTH-SC)

#### Academic Requirements MTH-SC:

##### **48 credits total**

8 required courses (8 x 3 credits) =	24 credits
2 required graduate practicums (800 hours CPE) (4 x 3 credits) =	12 credits
1 required capstone thesis paper (2 x 3 credits) =	6 credits
2 elective courses (2 x 3 credits) =	6 credits

**Prerequisites:** Bachelor's degree

#### **Required Credits** = 42 credits

• CPE 301: Clinical Pastoral Education 1	6 credits
• CPE 302: Clinical Pastoral Education 2	6 credits
• CAP 301: Capstone Thesis Paper	6 credits
• SC 301: Powerful Communication Techniques	3 credits
• SC 302: Cultural Competence, Inclusion, and Vulnerable Populations	3 credits
• SC 303: Spiritual Assessment and Documentation	3 credits
• SC 304: Spirituality Research, References, and Reflection	3 credits
• SC 305: Spiritual Care Settings: Opportunities and Challenges	3 credits
• SC 306: Integral Spirituality	3 credits
• SC 307: Enneagram & Myers-Briggs Type Indicator (MBTI)	3 credits
• SC 308: Ethics	3 credits

#### **Elective Credits** = 6 credits

**MTH-SC Elective Credits:** Preapproved 300 level courses

## Doctor of Theology Degree in Spiritual Care (DTH-SC)

### Academic Requirements DTH-SC:

#### ***54 credits total***

8 required courses (8 x 3 credits) = 24 credits

4 required graduate practicums (1600 hours CPE) (8 x 3 credits) = 24 credits

1 required capstone dissertation paper (2 x 3 credits) = 6 credits

0 electives courses

**Prerequisites:** Master's degree

#### ***Required Credits*** = 54 credits

- CPE 401: Clinical Pastoral Education 1 6 credits
- CPE 402: Clinical Pastoral Education 2 6 credits
- CPE 403: Clinical Pastoral Education 3 6 credits
- CPE 404: Clinical Pastoral Education 4 6 credits
- CAP 401: Capstone Dissertation Paper 6 credits
- SC 401: Powerful Communication Techniques 3 credits
- SC 402: Competence, Inclusion, and Vulnerable Populations 3 credits
- SC 403: Spiritual Assessment & Documentation 3 credits
- SC 404: Spirituality Research, References, and Reflection 3 credits
- SC 405: Spiritual Care Settings: Opportunities and 3 credits
- SC 406: Integral Spirituality 3 credits
- SC 407: Enneagram & Myers-Briggs Type Indicator (MBTI) 3 credits
- SC 408: Ethics 3 credits

## PROGRAMS OF STUDY

### MULTI FAITH STUDIES

**PROGRESSIVE CHRISTIAN STUDIES:** The program is focused on introductory progressive Christian theological disciplines of Scripture, Christian history, culture, theology, psychology and ethics through a progressive and liberal lens. Students will develop knowledge, skills and multicultural understanding of the emerging progressive Christian community.

### Associate of Theology Degree in Progressive Christian Studies (ATH-PC)

#### ACADEMIC REQUIREMENTS ATH-PC:

***33 credits total***

8 required courses (8 x 3 credits) =	24 credits
0 required practicum	
1 required capstone research paper (2 x 3 credits) =	6 credits
1 elective course (1 x 3 credits) =	3 credits

**Prerequisites:** High School Diploma or a GED or significant documented life experience.

***Required Credits*** = 33 credits

• CAP 101: Capstone Research Paper	6 credits
• PC 101: Intro to Progressive Christianity	3 credits
• PC 102: The Bible as Literature	3 credits
• PC 103: Intro to the Old Testament	3 credits
• PC 104: Intro to the New Testament	3 credits
• PC 105: Progressive Christian Ethics	3 credits
• PC 106: Intro to Psychology of Religion and Spirituality	3 credits
• PC 107: History of Progressive Christianity	3 credits
• PC 108: Progressive Christian World Views	3 credits

***Elective Credits*** = 3 credits

**ATH-PC Elective Credits:** Preapproved 100 level courses

## Bachelor of Theology Degree in Progressive Christian Studies (BTH-PC)

### ACADEMIC REQUIREMENTS BTH-PC:

#### **39 credits total**

8 required courses (8 x 3 credits) = 24 credits

0 required practicum

1 required capstone research paper (2 x 3 credits) = 6 credits

3 elective courses (3 x 3 credits) = 9 credits

**Prerequisites:** High School Diploma or a GED or an Associate Degree.

#### **Required Credits** = 30 credits

- CAP 201: Capstone Thesis Paper 6 credits
- PC 201: Intro to Progressive Christianity 3 credits
- PC 202: The Bible as Literature 3 credits
- PC 203: Intro to the Old Testament 3 credits
- PC 204: Intro to the New Testament 3 credits
- PC 205: Progressive Christian Ethics 3 credits
- PC 206: Intro to Psychology of Religion and Spirituality 3 credits
- PC 207: History of Progressive Christianity 3 credits
- PC 208: Progressive Christian World Views 3 credits

#### **Elective Credits** = 9 credits

**BTH-PC Elective Credits:** Preapproved 200 level courses

## Master of Theology Degree in Progressive Christian Studies (MTH-PC)

### ACADEMIC REQUIREMENTS MTH-PC:

#### **42 credits total**

8 required courses (8 x 3 credits) =	24 credits
0 required practicum	
1 required capstone thesis paper (2 x 3 credits) =	6 credits
4 elective courses (4 x 3 credits) =	12 credits

**Prerequisites:** Bachelor's degree

#### **Required Credits = 30 credits**

• CAP 301: Capstone Thesis Paper	6 credits
• PC 301: Biblical Literacy	3 credits
• PC 302: Biblical Studies & Criticism	3 credits
• PC 303: The Old Testament	3 credits
• PC 304: The New Testament	3 credits
• PC 305: Homiletics	3 credits
• PC 306: Pauline Studies	3 credits
• PC 307: History of Progressive Christianity	3 credits
• PC 308: The Future of Christianity	3 credits

#### **Elective Credits = 12 credits**

**MTH-PCS Electives:** Preapproved 300 level courses



## DOCTOR OF THEOLOGY DEGREE IN PROGRESSIVE CHRISTIAN STUDIES (DTH-PC)

### ACADEMIC REQUIREMENTS DTH-PC:

#### **42 credits total**

8 required courses (8 x 3 credits) = 24 credits

0 required practicum

1 required capstone dissertation paper (2 x 3 credits) = 6 credits

4 elective courses (4 x 3 credits) = 12 credits

**Prerequisites:** Master's degree

**Required Credits** = 30 credits

- CAP 401: Capstone Dissertation Paper 6 credits
- PC 401: Biblical Literacy 3 credits
- PC 402: Biblical Studies & Criticism 3 credits
- PC 403: The Old Testament 3 credits
- PC 404: The New Testament 3 credits
- PC 405: Homiletics 3 credits
- PC 406: Pauline Studies 3 credits
- PC 407: History of Progressive Christianity 3 credits
- PC 408: The Future of Christianity 3 credits

**Elective Credits** = 12 credits

**DTH-PC Electives:** Preapproved 400 level courses

## PROGRAMS OF STUDY

**ISLAMIC STUDIES:** The M.Th. IS program is focused on advanced Islamic theological disciplines of Scripture, history, culture, theology, psychology and ethics.

### Master of Theology Degree in Islamic Studies (MTH-IS)

#### ACADEMIC REQUIREMENTS MTH-IS:

##### **42 credits total**

8 required courses (8 x 3 credits) =	24 credits
0 required practicum	
1 required capstone thesis paper (2 x 3 credits) =	6 credits
4 elective courses (4 x 3 credits) =	12 credits

**Prerequisites:** Bachelor's degree

##### **Required Credits = 30 credits**

- CAP 301: Capstone Thesis Paper 6 credits
- IS 301: What is Islam 3 credits
- IS 302: The Qur'an: A Brief Study 3 credits
- IS 303: Understanding the Concept of Iman (Faith) 3 credits
- IS 304: A Look at Women in Islam 3 credits
- IS 305: Prayer in Islam 3 credits
- IS 306: Suffering and Death in Islam 3 credits
- IS 307: Reflections on the Life of the Prophet of Islam 3 credits
- IS 308: The Islamic Chaplain 3 credits

##### **Elective Credits = 12 credits**

**DTH-IS Electives:** Preapproved 300 level courses

## Doctor of Theology Degree in Islamic Studies (DTH-IS)

### ACADEMIC REQUIREMENTS DTH-IS:

#### **42 credits total**

8 required courses (8 x 3 credits) = 24 credits

0 required practicums

1 required capstone dissertation paper (2 x 3 credits) = 6 credits

4 elective courses (4 x 3 credits) = 12 credits

**Prerequisites:** Master's degree

#### **Required Credits = 30 credits**

- CAP 401: Capstone Dissertation Paper 6 credits
- IS 401: What is Islam 3 credits
- IS 402: The Qur'an: A Brief Study 3 credits
- IS 403: Understanding the Concept of Iman (Faith) 3 credits
- IS 404: A Look at Women in Islam 3 credits
- IS 405: Prayer in Islam 3 credits
- IS 406: Suffering and Death in Islam 3 credits
- IS 407: Reflections on the Life of the Prophet of Islam 3 credits
- IS 408: The Islamic Chaplain 3 credits

#### **Elective Credits = 12 credits**

**DTH-IS Electives:** Preapproved 400 level courses

## PROGRAMS OF STUDY

**JEWISH STUDIES:** The program is focused on advanced Jewish theological disciplines of Scripture, history, culture, theology, psychology and ethics.

### Master of Theology Degree in Jewish Studies (MTH-JW)

#### ACADEMIC REQUIREMENTS MTH-JW:

##### **42 credits total**

8 required courses (8 x 3 credits) =	24 credits
0 required practicum	
1 required capstone thesis paper (2 x 3 credits) =	6 credits
4 elective courses (4 x 3 credits) =	12 credits

**Prerequisites:** Bachelor's degree

##### **Required Credits** = 30 credits

• CAP 301: Capstone Thesis Paper	6 credits
• JW 301: Introduction to Judaism: Part 1	3 credits
• JW 302: Introduction to Judaism: Part 2	3 credits
• JW 303: Jewish Views of Afterlife	3 credits
• JW 304: Jewish Holidays as Opportunities for Spiritual Growth	3 credits
• JW 305: Jewish Texts on Health and Healing	3 credits
• JW 306: Jewish Pastoral Care	3 credits
• JW 307: Jewish Paths Through Mourning and Grief	3 credits
• JW 308: Spiritual Direction Jewish Mourning	3 credits

##### **Elective Credits** = 12 credits

**MTH-JW Elective Credits:** Preapproved 300 level courses

## Doctor of Theology Degree in Jewish Studies (DTH-JW)

### ACADEMIC REQUIREMENTS DTH-JW:

#### **42 credits total**

8 required courses (8 x 3 credits) =	24 credits
0 required practicum	
1 required capstone dissertation paper (2 x 3 credits) =	6 credits
4 elective courses (4 x 3 credits) =	12 credits

**Prerequisites:** Master's degree

#### **Required Credits** = 30 credits

• CAP 401: Capstone Dissertation Paper	6 credits
• JW 401: Introduction to Judaism: Part 1	3 credits
• JW 402: Introduction to Judaism: Part 2	3 credits
• JW 403: Jewish Views of Afterlife	3 credits
• JW 404: Jewish Holidays as Opportunities for Spiritual Growth	3 credits
• JW 405: Jewish Texts on Health and Healing	3 credits
• JW 406: Jewish Pastoral Care	3 credits
• JW 407: Jewish Paths Through Mourning and Grief	3 credits
• JW 408: Spiritual Direction Jewish Mourning	3 credits

#### **Elective Credits** = 12 credits

**DTH-JW Elective Credits:** Preapproved 400 level courses

## PROGRAMS OF STUDY

### SPIRITUAL DIRECTION

The Spiritual Direction Degree programs provide students with the skill set and knowledge to serve as a spiritual director to individuals seeking religious guidance and faith instruction. A spiritual director serves as a midwife for the soul, assisting others in the development of their own spiritual growth and development.

#### Master of Theology Degree in Spiritual Direction (MTH-SD)

##### ACADEMIC REQUIREMENTS MTH-SD:

###### **45 credits total**

8 required courses (8 x 3 credits) =	24 credits
1 required graduate practicum (400 hours CPE) (2 x 3) =	6 credits
1 required capstone thesis paper (2 x 3 credits) =	6 credits
2 elective courses (2 x 3 credits) =	6 credits
1 required 8 week supervision (8 hours) (1 x 3 credits) =	3 credits

**Prerequisites:** Bachelor's degree

###### **Required Credits = 39 credits**

• PRA 301: Masters Practicum 1	6 credits
• CAP 301: Capstone Thesis Paper	6 credits
• SD 309: Hour per week in personal Spiritual Direction	3 credits
• SD 301: Enneagram & MBTI as a Spiritual Direction Tool	3 credits
• SD 302: Deep Listening in Spiritual Direction	3 credits
• SD 303: Family Systems in Spiritual Direction	3 credits
• SD 304: Ethics & Boundaries in Spiritual Direction	3 credits
• SD 305: Religious & Spiritual Psychology in SD	3 credits
• SD 306: Lectio Divina & Contemplative Practices	3 credits
• SD 307: The Interfaith Spiritual Director	3 credits
• SD 308: Grief & Loss in Soul Companionship	3 credits

###### **Elective Credits = 6 credits**

**MTH-SD Elective Credits:** Preapproved 300 level courses

## Doctor of Theology Degree in Spiritual Direction (DTH-SD)

### ACADEMIC REQUIREMENTS DTH-SD:

#### **45 credits total**

8 required courses (8 x 3 credits) =	24 credits
1 required graduate practicum (400 hours) (2 x 3 credits) =	6 credits
1 required capstone dissertation paper (2 x 3 credits) =	6 credits
2 elective courses (2 x 3 credits) =	6 credits
1 required 8 week supervision (8 hours) (1 x 3 credits) =	3 credits

**Prerequisites:** Master's degree

#### **Required Credits = 39 credits**

• PRA 401: Doctoral Practicum 1	6 credits
• CAP 401: Capstone Thesis Paper	6 credits
• SD 409: 1 Hour per week in personal Spiritual Direction	3 credits
• SD 401: Enneagram & MBTI as a Spiritual Direction Tool	3 credits
• SD 402: Deep Listening in Spiritual Direction	3 credits
• SD 403: Family Systems in Spiritual Direction	3 credits
• SD 404: Ethics & Boundaries in Spiritual Direction	3 credits
• SD 405: Religious & Spiritual Psychology in SD	3 credits
• SD 406: Lectio Divina & Contemplative Practices	3 credits
• SD 407: The Interfaith Spiritual Director	3 credits
• SD 408: Grief & Loss in Soul Companionship	3 credits

#### **Elective Credits = 6 credits**

**DTH-SPD Electives:** Preapproved 400 level courses

## PROGRAMS OF STUDY

**PASTORAL MINISTRY:** The program provides students with the skill set and knowledge to work as leaders in faith communities and other pastoral settings. The program helps the student to foster his or her own ability to interpret sacred texts, and develop spiritual discernment and pastoral skills.

### Master of Divinity Degree in Pastoral Ministry (MDIV - DV)

#### ACADEMIC REQUIREMENTS MDIV-DV:

##### **42 credits total**

8 required courses (8 x 3 credits) =	24 credits
1 required graduate practicum (400 hours CPE) (2 x 3 credits) =	6 credits
1 required capstone thesis paper (2 x 3 credits) =	6 credits
2 elective courses equaling (2 x 3 credits) =	6 credits

**Prerequisites:** Bachelor's degree

##### **Required Courses** = 36 credits

• CPE 301: Clinical Pastoral Education 1	6 credits
• CAP 301: Capstone Thesis Paper	6 credits
• DV 301: Powerful Communication Techniques	3 credits
• DV 302: Survey of Religions	3 credits
• DV 303: Liturgy and Ritual	3 credits
• DV 304: Homiletics	3 credits
• DV 305: Ethics	3 credits
• DV 306: Pastoral Care & Counseling	3 credits
• DV 307: The Future of Faith	3 credits
• DV 308: Integral Spirituality	3 credits

##### **Elective Credits** = 6 credits

**MDIV - DV Electives Courses:** Preapproved 300 level courses



## Doctor of Divinity Degree in Pastoral Ministry (DD - DV)

### ACADEMIC REQUIREMENTS DD-DV:

#### **42 credits total**

8 required courses (8 x 3 credits) =	24 credits
1 required doctoral practicum (2 x 3 credits) =	6 credits
1 required capstone dissertation paper (2 x 3 credits) =	6 credits
2 elective courses equaling (2 x 3 credits) =	6 credits

**Prerequisites:** Master's degree

#### **Required Courses** = 36 credits

• PRA 401: Doctoral Practicum 1	6 credits
• CAP 401: Capstone Dissertation Paper	6 credits
• DV 401: Powerful Communication Techniques	3 credits
• DV 402: Survey of Religions	3 credits
• DV 403: Liturgy and Ritual	3 credits
• DV 404: Homiletics	3 credits
• DV 405: Ethics	3 credits
• DV 406: Pastoral Care & Counseling	3 credits
• DV 407: The Future of Faith	3 credits
• DV 408: Integral Spirituality	3 credits

#### **Elective Credits** = 6 credits

**DD-DV Elective Courses:** Preapproved 400 level courses

## PROGRAMS OF STUDY

**Thanatology:** The program focuses on the study of death and the practices associated with it, particularly the needs of the terminally ill and their families.

### Master of Theology Degree in Thanatology (MTH-TY)

#### ACADEMIC REQUIREMENTS MTH-TY:

##### **42 credits total**

9 required courses (9 x 3 credits) =	27 credits
1 required master's practicum (200 hours) (1 x 3 credits) =	3 credits
1 required master's practicum (200 hours) (1 x 3 credits) =	3 credits
1 required master's practicum (200 hours) (1 x 3 credits) =	3 credits
1 required capstone thesis paper (2 x 3 credits) =	6 credits
0 elective courses	

**Prerequisites:** Bachelor's degree

##### **Required Credits = 42 credits**

• PRA 301: Master's Practicum 1	3 credits
• PRA 302: Master's Practicum 2	3 credits
• PRA 303: Master's Practicum 3	3 credits
• CAP 301: Capstone Thesis Paper	6 credits
• TY 301: Introduction to Thanatology	3 credits
• TY 302: Applied Thanatology I	3 credits
• TY 303: Applied Thanatology II	3 credits
• TY 304: Introduction to Community-Based Death Care	3 credits
• TY 305: Companionship, Continuing Bonds and Ethical Challenges of Doula Care	3 credits
• TY 306: Shadow Loss	3 credits
• TY 307: Introduction to Thanatology	3 credits
• TY 308: Meaning, Symbolism and Tradition through Flora and Fauna	3 credits
• TY 309: Permaculture, Ethics, and Applied Thanatology	3 credits

## Doctor of Theology Degree in Thanatology (DTH-TY)

### ACADEMIC REQUIREMENTS DTH-TY:

#### ***42 credits total***

9 required courses (8 x 3 credits) =	27 credits
1 required graduate practicum (200 hours) (1 x 3 credits) =	3 credits
1 required graduate practicum (200 hours) (1 x 3 credits) =	3 credits
1 required graduate practicum (200 hours) (1 x 3 credits) =	3 credits
1 required capstone dissertation paper (2 x 3 credits) =	6 credits
0 elective courses	

**Prerequisites:** Master's degree

#### ***Required Credits = 42 credits***

• PRA 401: Doctoral Practicum 1	3 credits
• PRA 402: Doctoral Practicum 2	3 credits
• PRA 403: Doctoral Practicum 3	3 credits
• CAP 401: Capstone Dissertation Paper	6 credits
• TY 401: Introduction to Thanatology	3 credits
• TY 402: Applied Thanatology I	3 credits
• TY 403: Applied Thanatology 2	3 credits
• TY 404: Introduction to Community-Based Death Care	3 credits
• TY 405: Companioning, Continuing Bonds and Ethical Challenges of Doula Care	3 credits
• TY 406: Shadow Loss	3 credits
• TY 407: Introduction to Thanatology	3 credits
• TY 408: Meaning, Symbolism and Tradition through Flora and Fauna	3 credits
• TY 409: Permaculture, Ethics, and Applied Thanatology	3 credits

## **CERTIFICATE IN THANATOLOGY/BOARD CERTIFIED THANATOLOGIST (BCT)**

### **Required Credits = 9**

- TY 301: Introduction to Thanatology 3 credits
- TY 302: Applied Thanatology 1 3 credits
- TY 303: Applied Thanatology 2 3 credits

## **CERTIFICATE IN DEATH DOULA PRACTICE/BOARD CERTIFIED DEATH DOULA (BCCD)**

### **Required Credits = 9**

- TY 304: Introduction to Community-Based Death Care 3 credits
- TY 305: Companionship, Continuing Bonds and Ethical Challenges of Doula Care 3 credits
- TY 306: Shadow Loss 3 credits

## **CERTIFICATE IN THANABOTANY/BOARD CERTIFIED THANBOTANIST (BCT)**

### **Required Credits = 9**

- TY 301: Introduction to Thanatology 3 credits
- TY 308: Meaning, Symbolism and Tradition through Flora and Fauna 3 credits
- TY 309: Permaculture, Ethics, and Applied Thanabotany 3 credits

## PROGRAMS OF STUDY

**Religious Education:** The program is focused on the academic study of adult religious education and its application to teaching theology and pastoral guidance. It will offer an opportunity for educators to utilize an integral approach and analysis in developing learning programs within their practice setting.

### Doctor of Theology in Religious Education (DTH-RE)

#### ACADEMIC REQUIREMENTS DTH-RE:

##### **42 credits total**

8 required courses (8 x 3 credits) =	24 credits
0 required practicum	
1 required capstone dissertation paper (2 x 3 credits) =	6 credits
4 elective courses equaling (4 x 3 credits) =	12 credits

**Prerequisites:** Master's degree

##### **Required Credits = 42 credits**

• CAP 401: Capstone Dissertation Paper	6 credits
• RE 401: Adult Learning Theories	3 credits
• RE 402: Curriculum Theories	3 credits
• RE 403: Philosophical Foundations of Adult Education	3 credits
• RE 404: Foundations and Practice of Adult Religious Education	3 credits
• RE 405: Curriculum Development 1	3 credits
• RE 406: Curriculum Development 2	3 credits
• RE 407: Research Designs and Foundations for Advanced Quantitative, Qualitative, and Mixed Methods of Research	3 credits
• RE 408: Interdisciplinary Studies	3 credits

##### **Elective Credits = 12 credits**

**DTH-RE Elective Courses:** Preapproved 400 level courses

## **Academic Policies**

### **Academic Credit**

The SCA University of Theology and Spirituality accepts a total of fifteen (15) combined life experience and transfer credit towards degree programs.

### **Life Experience Credit**

The UTS values life experience. The UTS awards credit for life-experience per degree program. Applicability of life experience is determined by the UTS enrollment staff.

The UTS awards life-experience that is:

- Post-high school
- Professional level
- Paid or volunteer
- Carried out as part of a social service ministry or within a faith/spiritual community

Which can include, but may not be limited to:

- Religious education
- Church administration
- Board and committee membership
- Lay ministry
- Professional ministry
- Chaplaincy
- Spiritual Direction

### **Transfer Credit**

The UTS allows credits to be transferred from other post-secondary educational programs and schools for an Associate Degree program and is determined by UTS faculty.

Official transcripts from the granting post-secondary program or institution are required at the time of application. The final credits of study must be completed by following the UTS's curriculum for each specific degree program.

A \$50 per credit transfer fee will be imposed for all credits transferred into UTS.

## **Clinical Pastoral Education (CPE) Transfer Credits**

- UTS will accept a maximum of four (4) units of CPE credits for transfer
- UTS will impose a \$50 transfer fee per CPE credit
  - Each CPE Unit is equal to 2 courses
  - 2 courses equal 6 credits
  - Ex. 1 Unit x 2 courses = 2 courses
  - 2 courses x 3 credits = 6 credits total
  - 6 credits x \$50 = \$300 per Unit of CPE transferred in
- CPE is only allowed to transfer in, if it is a requirement of the degree
- Students will receive a No Credit/Pass (NC/P) designation for the transferred CPE
- CPE units will not affect accumulative GPA but may fulfill program requirements when applicable
- CPE units transferred in must have the CPE Supervisors signature on either a CPE Supervisor Final, or a CPE Certificate

## **Credits Defined**

- 3 credits or 45 contact hours are equal to 1 course
- 3 credits for a Certificate of Completion
- 33 credits for an associate degree
- 48 credits for a bachelor's degree
- 48 credits for a master's degree
- 48, 54, or 60 credits for a doctorate degree
- 1 Graduate Practicum Unit (400 hours) of CPE is equal to 2 courses or 6 credits.
- 1 Standard Practicum (200 hours) is equal to 1 course or 3 credits.
- 1 Capstone Thesis Paper is equal to 6 credits.

## **Certificates of Completion**

Following the completion of each individual course a Certificate of Completion may be awarded upon request. There is a \$10 printing fee for each certificate.

## **UNDERGRADUATE PROGRAMS PRACTICUMS AND CAPSTONE PAPER**

### **Undergraduate Practicum Requirements**

- An Undergraduate Practicum is equal to 3 credits, or 1 course, and is considered at least 200 hours of volunteer service.
- Associate Degree students are typically required to complete 3 credits of Undergraduate Practicum 200 hours.
- Bachelor's Degree students are required to complete 6 credits of Undergraduate Practicum 200 hours.
- A CPE Practicum of one unit is equal to 6 credits.
- A Practicum Approval Form can be obtained from your academic advisor. A supervisor at your chosen practicum site must be available to track and sign all hours on the Practicum Hours Form.

### **Undergraduate Degree Capstone Paper Requirements**

The associate and bachelor's capstone paper is a research based academic work of 20 to 24 pages, which addresses some topic, issue, or problem in the field of theological inquiry and demonstrates a grasp of the literature and philosophical/theological components required in the treatment of the selected topic. The associate's and bachelor's capstone paper must include a table of contents and bibliography of a minimum 10-12 sources, with annotations for the 10-12 key sources. The thesis must be written in 12-point Times New Roman (or comparable) font, and double spaced in APA Format.

When the capstone thesis paper in its final form has been reviewed and approved by the student's capstone professor, it must be submitted to UTS for final review. One copy of the associate's and bachelor's capstone paper must be submitted electronically to the Office of the Registrar, by February 1 of the intended year of graduation.

#### **Associate Research Paper**

20-24 pages  
10-12 sources  
12-pt  
Times New Roman Font  
Double Spaced  
1-inch margins

#### **Bachelor's Research Paper**

20-24 pages  
10-12 sources  
12-pt  
Times New Roman Font  
Double Spaced  
1-inch margins



## **POLICIES: GRADUATE PROGRAMS**

### **Graduate Practicum Requirements.**

- A Graduate Practicum is equal to 6 credits, or 2 courses, and is considered at least 400 hours.
- A CPE Practicum of one unit is equal to 6 credits.
- A Practicum Approval Form can be obtained from your professor. A supervisor at your chosen practicum site must be available to track and sign all hours on the Practicum Hours Form.

### **Graduate Degree Capstone Thesis Paper Requirements**

The graduate degree capstone thesis paper is a research based academic work of 25 to 30 pages for master's degree thesis and 30 to 50 pages for the doctoral thesis, which addresses some topic, issue, or problem in the field of theological inquiry and demonstrates a grasp of the literature and philosophical/theological components required in the treatment of the selected topic. The master's thesis must include a table of contents and bibliography of a minimum 20 sources. The thesis must be written in 12-point Times New Roman (or comparable) font, and double spaced in APA format.

When the thesis in its final form has been reviewed and approved by the student's graduate thesis professor, it must be submitted to the UTS for final review. One copy of the master's thesis must be submitted electronically to the Office of the Registrar, by February 1 of the intended year of graduation.

#### **Master's Thesis Paper**

25-30 pages  
20 sources  
12-pt  
Times New Roman Font  
Double Spaced  
1-inch margins

#### **Doctoral Dissertation Paper**

30 to 50 pages  
20 sources  
12-pt  
Times New Roman Font  
Double Spaced  
1-inch margins

## **Clinical Pastoral Education Practicum (CPE)**

Clinical Pastoral Education (CPE) is a 400-hour graduate practicum course. 100 of those hours are in a supervised group educational setting. 50 of the total hours are within the context of individual supervision.

### **A Unit of CPE**

After the student has completed their 400-hour practicum course they receive credit for a Unit of CPE. The UTS Graduate Academy of CPE Supervision or other CPE provider confirms the completion of this 1 Unit of CPE and gives the student a certificate of completion for each unit completed. The UTS Graduate Academy of CPE Education then registers this 1 unit with the Center for Spiritual Care & Pastoral Formation (CSCPF). This 1 Unit of credit is granted by CSCPF and registered there with them. Check with other providers as to their registration of CPE units.

### **How CPE Units are Helpful**

As an example, it is often required to have completed at least 2 units of CPE in order to apply for Veteran's Administration jobs, and many hospitals require 4 units of CPE. For further information on how this can help your individual and professional development contact the UTS office.

Students can request transfer credit for Clinical Pastoral Education (CPE) course work completed outside of UTS Graduate Academy of CPE Supervision (GACS) or another CPE provider. Once approved, transfer CPE can count towards overall SCA UTS graduation requirements.

### **CPE TRANSFER PROCEDURES:**

- STEP 1. A student who seeks prior CPE credit should contact his/her Academic Counselor.
- STEP 2. The student meets with the Academic Counselor via phone, Zoom meeting, or chat to discuss requirements for CPE credit and the student's experiential background. If the Academic Counselor confirms the possibility that prior CPE credit would be applicable, the student is instructed to submit documentation as described in *Requirements of Prior CPE Training* listed below.
- STEP 3. The CPE Supervisor for the chosen degree program reviews and approves documentation. Students are notified of the results.
- STEP 4. The transfer fee is then paid by the students for transfer CPE credit(s) prior to enrollment into the degree program.

### **REQUIREMENTS OF PRIOR CPE TRAINING**

The requirements for prior CPE training acceptance are very specific, so it is important to be aware of all these policies:

- If the training was accredited by CSCPF, ICPT, CPSP, CPEi, NACC, ACCC, CASC, or even ACPE documentation would consist of a letter on the letterhead of the training center attesting to the completion of the units of CPE, and listing the accrediting organization and the name of the training supervisor.
- If the training was accredited by an organization other than CSCPF, ICPT, CPSP, CPEi, NACC, ACCC, CASC, or even ACPE documentation must include the name of the certifying body and a copy of or link to that body's standards for training programs. The standards must show that the training is in chaplaincy care; includes at least 300 hours of client contact for each 400 hours of training, at least 100 hours of knowledge and skills training, and regular supervision by a senior practitioner.
- If the training is not accredited, the candidate needs to apply for an equivalency. To apply for an equivalency:
  - The candidate must document with official documents from the training program (1) includes at least 300 hours of client contact for each 400 hours of training (enclose name of training site and types of clients seen) and at least 100 hours of knowledge and skills training (enclose curriculum), and (2) regular supervision by a senior spiritual care practitioner (enclose his or her resume).

### **Further Information on CPE**

For additional information contact the UTS office.

## APPLICATION PROCESS

### Application Process for All Undergraduate Degrees

1. Apply online at <https://www.uofts.org/apply> or contact the UTS administrative office to obtain a print copy.
2. Complete the Undergraduate Portfolio Requirement. Students must develop and submit an Undergraduate Portfolio with the application form to provide evidence of post-high school, professional level paid or volunteer work experience in a social service ministry or faith community.

The Portfolio Requirements are:

- a. Associate Degrees – less than 2 years of social service or faith community ministry experience (See *Ministry Defined* pg. 4).
  - b. Bachelor's Degrees – More than 2 years of social service or faith community ministry experience (See *Ministry Defined* pg. 4) and/or an Associate Degree from AHST.
3. Academic transcripts, educational records, or copy of high school diploma are to be submitted to the Office of the Registrar upon formal application. Applicants must hold a high school diploma, GED or equivalent for all undergraduate programs.
  4. A ministry statement is required of all applicants. This statement should express the applicant's own personal commitment to the program chosen and why the applicant feels it would serve his/her professional or personal needs. Ministry experience should be described in detail as part of this statement.
  5. Two letters of recommendation are required for all degree programs. These letters may be from a professional colleague, former teacher, member of the parish, or ministry professional.
  6. A non-refundable application fee of \$40.00 must accompany the application.

### Completed Application Includes:

- \_\_\_\_\_ Application
- \_\_\_\_\_ Undergraduate Portfolio
- \_\_\_\_\_ Ministry Statement
- \_\_\_\_\_ 2 Letters of Recommendation
- \_\_\_\_\_ Highest Degree Transcript / Diploma
- \_\_\_\_\_ Application Fee

## Undergraduate Portfolio

As part of the undergraduate application process, prospective students are required to develop an Undergraduate Portfolio. The portfolio serves as verification of post-high school, professional level experience in a social service ministry or faith community. This experience can include paid employment or volunteer activities. Applicants to UTS are required to be involved in ministry at the time of enrollment (see *Ministry Defined* on pg. 4).

The Undergraduate Portfolio portion of the application process requires the applicant, to:

- Reflect upon your professional and personal involvement in your own faith community
- Consider and articulate the value of your activities in the wider context of religious and social service for the benefit of a local or global community

Applicants are asked to write descriptions and details of their previous activities in social service or in their faith community for assessment by the Admissions Committee. For each activity listed in this Portfolio, the applicant must include some form of documentation. This can include:

- certificates of completion
- transcripts
- letters from administrators
- letters from religious leaders
- references
- contact information for an individual who can verify participation

The Undergraduate Portfolio should consist of the following:

- one or more pages of activity details
- accompanying pages of documentation of each activity

The Undergraduate Portfolio consists of written descriptions of activities in social service or in your faith community and documents that verify your participation in each activity. Please complete the following:

- Write descriptions of your experiences on a separate piece of paper.
- Gather documents that verify each activity.

The Undergraduate Portfolio is an integral part of the application process, and it is to the benefit of the applicant to provide as much detailed information as possible. (Examples of Undergraduate Portfolio entries may be found on the Undergraduate Portfolio Requirement page on the website.)

Submit this Undergraduate Portfolio and other application materials when you apply to the UTS administration office.

## **Application Process for All Graduate Degrees**

1. Applicants must hold a bachelor's degree in ministry, chaplaincy, social work or equivalent for master's programs and a seminary/graduate degree from an academic or professional institution for all doctoral programs.
2. Official academic transcripts or educational records (undergraduate for master's applicants and seminary/graduate for doctoral applicants) are to be sent directly from the granting institution to the Office of the Registrar upon formal application.
3. Applications are accepted and processed throughout the year. Evaluation of applications takes approximately two weeks.
4. A ministry statement is required of all applicants. This statement should express the applicant's own personal commitment to the program chosen and why the applicant feels it would serve his/her professional needs. Ministry experience should be listed as part of this statement. This is the core component of the application.
5. Two letters of recommendation are required for all degree programs. These letters may be from a professional colleague, former professor, lay member of the parish, or ministry professional.
6. A non-refundable application fee of \$40.00 must accompany the application.

## **Completed Application Includes:**

- \_\_\_\_\_ Application
- \_\_\_\_\_ Ministry Statement
- \_\_\_\_\_ 2 Letters of Recommendation
- \_\_\_\_\_ Highest Degree Transcript / Diploma
- \_\_\_\_\_ Application Fee

## ONLINE PROGRAM FORMAT

Courses begin at the beginning of the semester and run for eight (8) consecutive weeks.

UTS is dedicated to student educational success by offering:

- Detailed materials for all your online courses
- All courses conducted through an online student portal
- Emails with instructors and students
- Online message forums and a drop box for assignments
- Web-based study tools and learning media
- Study and lecture notes
- Regularly Updated Lectures

### Online Course Structure

Several online courses are delivered through the course management system Canvas. Students use the SCA University of Theology and Spirituality Canvas account to login to the course from the Canvas login page.

In Canvas, students will access online lessons, course materials, and resources. Activities will consist of chats, blogs, discussion forums, emails, journaling, blogging, wikis, and web posting.

**Students in online courses must be able to successfully manage their time in order to appropriately cover the course materials while allowing adequate study time.**

Although there is not a set time of the day each week you will attend class, it is expected students will log-in and work on the course frequently throughout the week. Online courses require self-discipline and attention to detail. Staying up with the class and completing all work on time is vital.

**Technical readiness is a critical component of success in online courses.**

Students should have a functional knowledge of personal computers, including, but not limited to:

- Understanding of basic computer hardware and software; ability to perform computer operations, such as:
- Using a keyboard and mouse
- Managing files and folders: save, name, copy, move, backup, rename, delete, check properties
- Using software applications, such as Word, PowerPoint, Excel, email clients
- Knowledge of copying and pasting, spell-checking, saving files in different formats
- Recognizing and understanding common file formats such as .doc or .docx, .pdf, and .txt

- Microsoft Office (software includes Microsoft Word, Excel, Outlook Access, and PowerPoint) and knowledge of how to use the software
- Adobe Acrobat Reader (This can be downloaded for free online.)
- Using appropriate plugins
- Printing pages from a browser
- Using the internet
- Typing information for coursework
- Participating in online discussion groups

**Having the knowledge and access to the proper equipment is a must.**

This includes having a reliable internet connection (preferably high-speed) and a computer that meets requirements. It is recommended to have a backup computer and access in case of equipment or service malfunction.



## Tuition

Master's Degree Tuition .....	\$250 per credit
Doctorate Degree Tuition .....	\$250 per credit
Non-Refundable Application Fee .....	\$40
Transferred/Life Experience Credit Transfer Fee .....	\$50 per credit
CPE Transfer Fee .....	\$50 per credit
Graduation Fee .....	\$100

Degree candidates are bound by the regulations of the Student Handbook of the year in which they are accepted into their program of study. If the student does not conform to scheduled payment and/or paper submission deadlines, the student's file will be deactivated. Upon reactivation, the student will be responsible for the tuition and degree requirements which are current at the time of reactivation.

### Tuition Payment Schedule for Degree Programs

- Pay in full at registration and get \$500 off
- Monthly payments
- Quarterly payments
- All fees paid in full one month prior to degree conferral.

## GRADING POLICIES

Final grades assigned for undergraduate and graduate courses will be based on the percentage of total points earned and are assigned as follows (A passing grade for all courses is 70% and above):

Letter Grade	Percentage	Performance
A	93-100%	Excellent Work
A-	90-92%	Nearly Excellent Work
B+	87-89%	Very Good Work
B	83-86%	Good Work
B-	80-82%	Mostly Good Work
C+	77-79%	Above Average Work
C	73-76%	Average Work
C-	70-72%	Mostly Average Work
F	0-69%	Failing Work

## STUDENT RESPONSIBILITIES

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### Participation and Attendance

Instructors monitor each student's progress, however it is still the student's responsibility to ensure that he or she is fulfilling the requirements to complete the course.

### Non-Participation and Non-Completion

Students who do not complete all the outlined requirements of the course within the time-frame of each weekly module will be dropped and not receive course credit. It is the responsibility of the student to ensure that they monitor their progress and that they are fulfilling the requirements each week. Students who are unable to complete the requirements for any reason should contact the instructor directly. Extensions are only given for weekly work in the case of serious illness of a student for which a doctor note is required, a family emergency such as a serious illness or death or a work emergency; both of which also require documentation. Extensions are granted by the instructor. There are no refunds for students who are dropped due to non-participation and/or non-completion of the requirements.

### Accommodations

The SCA University of Theology and Spirituality is committed to equal educational opportunities for qualified students with disabilities in compliance with Section 504 of the Federal Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990. Students with disabilities needing accommodation are required to contact the professor in advance. All requests for accommodations need appropriate advance notice of a minimum of one month by the student to avoid a delay in services. In order to receive an accommodation, a student (or applicant) must submit a written request to the University. The request must explain the need for the accommodation and may include a specific accommodation request. The request must be submitted with adequate time for it to be considered and a determination made. The student will need to provide evidence of his or her disability through documentation by a medical care provider. Contact the University for More Information on the process of requesting an accommodation.

### Commitment to Integrity

As a student at this University, you are expected to maintain high degrees of professionalism, commitment to active learning and participation in the courses and also demonstrate integrity in your behavior in and out of the course environment.

## **Academic Dishonesty Policy**

1. Academic dishonesty includes such things as cheating, inventing false information or citations, plagiarism and helping someone else commit an act of academic dishonesty. It usually involves an attempt by a student to show possession of a level of knowledge or skill that he/she does not possess.
2. Course professors have the initial responsibility for detecting and addressing academic dishonesty. Professors who believe that an act of academic dishonesty has occurred are obligated to discuss the matter with the student(s) involved. Professors should possess reasonable evidence of academic dishonesty. However, if circumstances prevent consultation with student(s), professors may take whatever action (subject to student appeal) they deem appropriate.
3. Professors who are convinced by the evidence that a student is guilty of academic dishonesty shall assign an appropriate academic penalty. If the professors believe that the academic dishonesty reflects on the student's academic performance or the academic integrity in a course, the student's grade will be adversely affected. Academic actions may include an oral reprimand in cases where there is reasonable doubt that the student knew his/her action constituted academic dishonesty; a failing grade on the particular paper, project or examination where the act of dishonesty was unpremeditated, or where there were significant mitigating circumstances; a failing grade in the course where the dishonesty was premeditated or planned. The professors will file incident reports with the University's Executive Board. These reports shall include a description of the alleged incident of academic dishonesty, any relevant documentation, and any recommendations for action that he/she deems appropriate.
4. The Executive Board will maintain an Academic Dishonesty File of all cases of academic dishonesty with the appropriate documentation.
5. Students may appeal any actions taken on charges of academic dishonesty to the Executive Board and the professor.
6. The decision of the Executive Board will be forwarded to the President of the University of Theology & Spirituality, whose decision is final.
7. If a student is removed from the course for violation of the Academic Honesty policy, no refund is available. He or she may retake the course, however will be expected to repurchase the course.

## UNIVERSITY STAFF

### **Rev. Dr. William R. Greaver, III – Professor and Chancellor**

Dr. Greaver holds a Doctor of Psychology (Psy.D.) from the Graduate Theological Foundation (GTF) in Mishawaka, Indiana. GTF is an affiliate of Oxford University, England. Rev. Greaver is a Lutheran and has been an ordained pastor for over 20 years earning a Master of Divinity from the Lutheran School of Theology at Chicago (LSTC) and ordained in the Evangelical Lutheran Church in America (ELCA). He is also a Congregationalist and currently a rostered clergy of the National Association of Congregational Christian Churches (NACCC) since 2010.

Dr. Greaver has been active in Social Work & Family Systems for over 30 years and graduated with a Bachelor of Social Work and a Bachelor of Psychology from Concordia College, Moorhead, Minnesota. His chaplaincy experiences began 30 years ago while taking a unit of pre-Clinical Pastoral Education at St. Luke's Hospital in Fargo, North Dakota., as well as serving in the armed forces as a United States Air Force Chaplain for 10 years in the USAF-Reserves graduating from the USAF Chaplains School at Maxwell Air Force Base in Montgomery, Alabama. Chaplain Greaver has served as a chaplain in Industrial Chaplaincy for Schweigert Foods, a Hospital Chaplain at several hospitals, nursing and retirement facilities, and Prison & Jail Chaplain in several places as well. He has also been a Civil Air Patrol Chaplain for 3 different Squadrons in 3 different states. He has also worked in Chaplaincy for the homeless in 5 states.

**UNIVERSITY OF THEOLOGY & SPIRITUALITY:** International in its mission: The University offers online, and on campus, education and training focused on Chaplaincy, Spiritual Direction, and Progressive Theology. He is the Founding Spiritual Co-Chancellor of the University. He is a professor of the Institute of Chaplaincy & Pastoral Training and a professor of the Institute of Spiritual Direction & Training.

**GRADUATE ACADEMY OF CPE SUPERVISION:** The Graduate Academy of Clinical Pastoral Education Supervision (GACS) is an Affiliate Learning Center of the Pacific Institute for Essential Conversations (PAC). PAC is a Fully Accredited Learning Center through the Center for Spiritual Care & Pastoral Formation (CSCPF). Professor Greaver is the Director of the Graduate Academy of CPE Supervision. He is also a Supervisor with CSCPF.

The Graduate Academy of CPE Supervision's main office is in Tacoma, Washington, and has affiliate offices in New York, New York. Supervisor Greaver taught his first group of students the art of spiritual care over 20 years ago through Barnabas Ministries. Barnabas Ministries is a national group of trained lay church volunteers that offer pastoral care to parish members.

**INTERNATIONAL PROGRESSIVE CHRISTIAN FELLOWSHIP (IPCF):** Pastor Greaver is one of the Founding members of this fellowship. IPCF is an online Ordaining and Certifying Body.

**AFFILIATION OF GLOBAL SPIRITUAL DIRECTORS (AGSD):** Pastor Greaver is one of the Founding members of this affiliation. AGSD is an online Certifying Body.

**SPIRITUAL SANCTUARY:** The Spiritual Sanctuary serves the city of Tacoma and its neighboring communities by offering a spiritual home to several local congregations. It envisions itself as Trans denominational, interfaith, integral, holistic, emergent, liberal, and progressive. Dr. Greaver offers Clinical Pastoral Psychotherapy, Pastoral Counseling, and Spiritual Direction on a case-by-case, no-fee, and donation basis.

**FIRST CONGREGATIONAL CHURCH (FCC):** FCC has a history of serving the Tacoma, Washington area since 1874, it has resided at its current location since 2013. Rev. Greaver serves FCC as its Senior Administrative & Executive Pastor. Come join us in worship at 11:00 a.m. Sundays.

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### **Rev. Dr. Eric J. Hall, MDiv, D.Th. – Chancellor and Executive Director**

Dr. Hall holds a Doctorate in Theology, Master of Divinity and a Master of Arts Degrees. Dr. Hall is president and CEO of HealthCare Chaplaincy Network™. Rev. Hall is the visionary behind the ChaplainsonHand.org, CantBelieveIHaveCancer.org and ChaplainCareforVeterans.org, which are the first national online resources to provide spiritual care information and resources, and include a spiritual care call center, which lets those in need call, video chat or email a professionally-trained chaplain at no cost. Other groundbreaking developments under his leadership include an annual global spiritual care conference, Caring for the Human Spirit®; a spiritual care magazine for chaplains and other health care professionals; HCCN-TV™, spiritual-themed programming for use in hospital, clinic and residential settings; and palliative care and spiritual care telehealth modules.

Rev. Hall has served on the National Advisory Council on Alzheimer's disease, working with the U.S. Secretary of Health and Human Services and other national experts to develop and implement the nation's first plan to address this disease. A strong believer in the power and potential of collaboration, in 2010, he co-founded LEAD (Leaders Engaged on Alzheimer's disease), the nation's first Alzheimer's-related coalition that now consists of 87 companies and nonprofit organizations. He has appeared on or has been quoted frequently in local and national media, including The Early Show, Fox News, Time magazine, the Los Angeles Times, USA Today, O: The Oprah Magazine, and CN

## BOARD OF DIRECTORS

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**Dr. Rev. William R. Greaver, SCA UTS Chancellor & Executive Director**

MDiv, Psy.D, BCC, BSW,

Graduate Academy of CPE Supervision – Executive Director & CPE Supervisor

**Dr. Rev. Eric J. Hall, SCA UTS Chancellor & Executive Director**

MDiv, D.Th, APBCC,

HealthCare Chaplaincy Network & Spiritual Care Association – Executive Director

**Rev. Nancy Wade, SCA UTS President**

Moderator and Deacon - First Congregational Church

**Rev. Sharon L. Schroder, SCA UTS Treasurer**

Certified Public Accountant, B.S. Accounting

## Course Descriptions

### CHAPLAINCY

The Chaplaincy Degree programs provide students with the skill set and knowledge to serve as a chaplain in a variety of settings including health care, the military, first response, business, corrections, and the community.

#### Associate of Theology Degree in Chaplaincy (ATH-CH)

- **CH 101: Powerful Communication Techniques** 3 credits  
An Associate Level Course: This course will review listening skills and methods, effective verbal and non-verbal practices, group communication, conflict resolution, negotiation, and goal clarification.
- **CH 102: Cultural Competence, Inclusion, Vulnerable Populations** 3 credits  
An Associate Level Course: This course addresses self-awareness and the professional ability to assess, document, and provide interventions so that persons' beliefs, values, and practices are integrated into their plan of care. This course will also review the needs of vulnerable patient populations including persons who are non-resident aliens, LGBTQ, homeless, incarcerated, low health literate, and mentally challenged.
- **CH 103: HIPAA Compliance** 3 credits  
An Associate Level Course: In 1996, the United States Congress passed The Health Insurance Portability & Accountability Act (HIPAA). It is one of the most asked about and misunderstood issues in health care. This course gives a history of HIPAA, focuses on its implications of HIPAA for the health care industry, healthcare chaplains and spiritual care providers, and patients.
- **CH 104: Grief, Loss, and Bereavement** 3 credits  
This Associate Level course describes the process of grief, offers current theories that have relevance to assisting grieving individuals, and identifies sensitivities, skills, and tools to assist the learner in understanding particular factors in various types of loss. Also explored will be the concept of disenfranchised grief, which is a reminder that the experience of grief encompasses far more than the death of a family member or loved one.
- **CH 105: Genogram & Birth Order & Family** 3 credits  
This Associate Level course studies the genogram. A genogram is a graphic or diagrammatic flowchart of a family tree that pictorially displays detailed data on relationships among individuals. It allows the helper to analyze hereditary patterns, spiritual patterns, strengths and dysfunctions along with psychological factors that follow dynamic family paths. This visualization becomes both a tool for the chaplain to use, but also to view one's own background for the sake of formation.
- **CH 106: Intro to Psychology of Religion and Spirituality** 3 credits  
This Associate level course explores the interaction between the psyche, religion, and spirituality. It examines how our personality, development, mood, and



cognition are interwoven within how we view the world both spiritually and religiously. Spirituality is defined here as relationship, where religion is defined as practice.

- **CH 107: Integral Spirituality** 3 credits  
An Associate Level Course: Integral Spirituality focuses on many paradigms in movement together. The holistic ontology of bio-psycho-socio-spiritual as well as developmental theories.
- **CH 108: Enneagram and Myers-Briggs Type Indicator (MBTI)** 3 credits  
An Associate Level Course: The Enneagram focuses on 9 Personality Types. Rather than a typical psychological test that focuses on symptoms, deficits, and diagnosis, the enneagram's focus is on spiritual awareness and positive growth. It is a strength based tool, and because of that it has been utilized for centuries as a tool for spiritual direction. The Myers Briggs personality Type Inventory is another such spiritual discernment tool. It has its roots in Jungian analysis and psychology.

### **Bachelor of Theology Degree in Chaplaincy (BTH-CH)**

- **CH 201: Powerful Communication Techniques** 3 credits  
A Bachelor's Level Course: This course will review listening skills and methods, effective verbal and non-verbal practices, group communication, conflict resolution, negotiation, and goal clarification.
- **CH 202: Cultural Competence, Inclusion, and Vulnerable Populations** 3 credits  
A Bachelor's Level Course: This courses addresses self-awareness and the professional ability to assess, document, and provide interventions so that persons' beliefs, values, and practices are integrated into their plan of care. This course will also review the needs of vulnerable patient populations including persons who are non-resident aliens, LGBTQ, homeless, incarcerated, low health literate, and mentally challenged.
- **CH 203: HIPAA Compliance** 3 credits  
This Bachelor's Level Course focuses on its implications of HIPAA for the health care industry, healthcare chaplains and spiritual care providers, and patients
- **CH 204: Grief, Loss, and Bereavement** 3 credits  
A Bachelor's Level Course describes the process of grief, offers current theories that have relevance to assisting grieving individuals, and identifies sensitivities, skills, and tools to assist the learner in understanding particular factors in various types of loss. Also explored will be the concept of disenfranchised grief, which is a reminder that the experience of grief encompasses far more than the death of a family member or loved one.
- **CH 205: Genogram & Birth Order & Family** 3 credits  
This Bachelor's Level course studies the genogram. A genogram is a graphic or diagrammatic flowchart of a family tree that pictorially displays detailed data on relationships among individuals. It allows the helper to analyze hereditary patterns, spiritual patterns, strengths and dysfunctions along with psychological

factors that follow dynamic family paths. This visualization becomes both a tool for the chaplain to use, but also to view one's own background for the sake of formation.

- **CH 206: Intro to Psychology of Religion and Spirituality** 3 credits  
This Bachelor's level course explores the interaction between the psyche, religion, and spirituality. It examines how our personality, development, mood, and cognition are interwoven within how we view the world both spiritually and religiously. Spirituality is defined here as relationship, where religion is defined as practice.
- **CH 207: Integral Spirituality** 3 credits  
A Bachelor's Level Course: Integral Spirituality focuses on many paradigms in movement together. The holistic ontology of bio-psycho-socio-spiritual as well as developmental theories.
- **CH 208: Enneagram & Myers-Briggs Type Indicator (MBTI)** 3 credits  
A Bachelor's Level Course: The Enneagram focuses on 9 Personality Types. Rather than a typical psychological test that focuses on symptoms, deficits, and diagnosis, the enneagram's focus is on spiritual awareness and positive growth. It is a strength based tool, and because of that it has been utilized for centuries as a tool for spiritual direction. The Myers Briggs personality Type Inventory is another such spiritual discernment tool. It has its roots in Jungian analysis and psychology.

### **Master of Theology Degree in Chaplaincy (MTH-CH)**

- **CH 301: Powerful Communication Techniques** 3 credits  
A Masters Level Course. This course will review listening skills and methods, effective verbal and non-verbal practices, group communication, conflict resolution, negotiation, and goal clarification.
- **CH 302: Cultural Competence, Inclusion, and Vulnerable Populations** 3 credits  
A Masters Level Course. This courses addresses self-awareness and the professional ability to assess, document, and provide interventions so that persons' beliefs, values, and practices are integrated into their plan of care. This course will also review the needs of vulnerable patient populations including persons who are non-resident aliens, LGBTQ, homeless, incarcerated, low health literate, and mentally challenged.
- **CH 303: Spiritual Assessment and Documentation** 3 credits  
A Masters level course. Central to the work of health care chaplains and all committed to the integration of spirituality into whole person health care. This course focuses on understanding the rationale, goals, and process of assessment and documentation in order to contribute effectively by identifying and incorporating patient and family beliefs, values, needs, and practices into the interdisciplinary approach to care.

- **CH 304: Advance Directives and Planning** 3 credits  
A Masters level course. This module will address the characteristics of advance directives with special emphasis on best practices in having conversations with patients, families, and the other members of the health care team.
- **CH 305: Health Care Ethics** 3 credits  
A Masters level course. This course identifies the ethical and moral challenges that occur in health care and the importance of understanding patient and family beliefs, values, cultures and preferences in resolving any conflicts. The role and contribution of the chaplain and other spiritual care providers in direct care and ethics committees will also be addressed.
- **CH 306: Grief, Loss, and Bereavement** 3 credits  
This Master's Level course describes the process of grief, offers current theories that have relevance to assisting grieving individuals, and identifies sensitivities, skills, and tools to assist the learner in understanding particular factors in various types of loss. Also explored will be the concept of disenfranchised grief, which is a reminder that the experience of grief encompasses far more than the death of a family member or loved one.
- **CH 307: Spiritual Care at the End of Life** 3 credits  
A Masters level course. This course addresses the various aspects of end of life care including the dying process and physiological changes, advance care planning, conflicts that may occur between dying persons and families, palliative care, and hospice. Issues of emotional and spiritual, religious, and existential distress will be identified as well as appropriate interventions, cultural, religious, spiritual and existential practices, and care of the family.
- **CH 308: Supporting the Interdisciplinary Team** 3 credits  
A Masters level course. Chaplains and other spiritual care providers are often called upon to provide emotional and spiritual support to members of the interdisciplinary team, especially in times of crisis and stress. This course will provide information, practices, and resources on topics including compassion fatigue, vicarious trauma, burnout, one-on-one and small group work and the appropriate use of ritual.

### **Doctor of Theology Degree in Chaplaincy (DTH-CH)**

### **Doctor of Chaplaincy Degree in Chaplaincy (CHD-CH)**

- **CH 401: Spirituality Research, References, and Reflection** 3 credits  
This doctoral level course focuses on understanding the importance of research regarding the experience of spirituality and the impact and outcomes of spiritual care interventions.
- **CH 402: Spiritual Care Settings: Opportunities and Challenges** 3 credits  
A Doctoral level course. Spirituality is integral to the whole person. This courses addresses the importance of integrating knowledge of spirituality and religious

beliefs and practices into settings including health care, corrections, the military, first response, corporate, the community, and others. The unique opportunities and challenges of each setting will be addressed.

- **CH 403: Spiritual Assessment and Documentation** 3 credits  
A Doctoral level course. Central to the work of health care chaplains and all committed to the integration of spirituality into whole person health care. This course focuses on understanding the rationale, goals, and process of assessment and documentation in order to contribute effectively by identifying and incorporating patient and family beliefs, values, needs, and practices into the interdisciplinary approach to care.
- **CH 405: Health Care Ethics** 3 credits  
A Doctoral level course. This course identifies the ethical and moral challenges that occur in health care and the importance of understanding patient and family beliefs, values, cultures and preferences in resolving any conflicts. The role and contribution of the chaplain and other spiritual care providers in direct care and ethics committees will also be addressed.
- **CH 408: Supporting the Interdisciplinary Team** 3 credits  
A Doctoral level course. Chaplains and other spiritual care providers are often called upon to provide emotional and spiritual support to members of the interdisciplinary team, especially in times of crisis and stress. This course will provide information, practices, and resources on topics including compassion fatigue, vicarious trauma, burnout, one-on-one and small group work and the appropriate use of ritual.
- **CH 414: Delivery & Continuity of Care: Chaplaincy & Spiritual Care** 3 credits  
A Doctoral level course. This module, Delivery and Continuity of Care for Chaplaincy and Spiritual Care will guide the learner through an overview of health care delivery and continuity of care with information, activities, and resources to increase understanding of the United States system. It will also encourage the learner to consider how chaplaincy and spiritual care is, is not, or can be delivered and continued throughout a person's experience and health care journey. Learners will be provided with opportunities to articulate their new knowledge and consider practical ways to integrate it into their scope of practice, provision of care, best practices, and protocols as well as for consideration for quality improvement and research projects.
- **CH 415: Continuous Quality Improvement** 3 credits  
A Doctoral level course. Continuous Quality Improvement within Chaplaincy and Health Care, is designed to enable learners to be a full participant in CQI processes and to establish and sustain a CQI program for a chaplaincy or spiritual care service using Lean and Six Sigma. Participants will learn the basic language in order to recognize CQI's underlying assumptions, language, and processes. The module will teach assumptions and language that is pretty much universal to all CQI systems and the language particular to Lean Six Sigma which is the most widely used system. Participants will learn how to set up and run simple Lean or Six Sigma

projects and be able to avoid the most common mistakes in this process. Examples from hospital practice will be provided.

- **CH 416: Building and Maintaining a Chaplaincy Department** 3 credits  
A Doctoral level course. Building and maintaining a chaplaincy department is the core responsibility of chaplain directors, managers, and other leaders. This module addresses the basics involved to develop a department, whether as a new director or one who wishes to ensure that the department enhances the work of chaplaincy, contributes to the organization, and meets regulatory guidelines. Through a step-by-step process this module, Building and Maintaining a Chaplaincy Department, provides the student with resources and samples of the details to be addressed, including planning and implementation.

## **Doctor of Theology Degree in Chaplaincy & CPE Supervision (DTH-SU)**

### **Doctor of Chaplaincy Degree in Chaplaincy & CPE Supervision (CHD-SU)**

- **SU 401: Powerful Communication Techniques** 3 credits  
Doctoral Level Course: This course will review listening skills and methods, effective verbal and non-verbal practices, group communication, conflict resolution, negotiation, and goal clarification.
- **SU 402: Cultural Competence, Inclusion, and Vulnerable Populations** 3 credits  
A Doctoral Level Course: Cultural competence includes self-awareness and the professional ability to assess, document, and provide interventions so that persons' beliefs, values, and practices are integrated into their plan of care. This course will also address the needs of vulnerable patient populations including persons who are non-resident aliens, LGBTQ, homeless, incarcerated, low health literate, and mentally challenged.
- **SU 403: Spiritual Assessment and Documentation** 3 credits  
A Doctoral level course. Central to the work of health care chaplains and all committed to the integration of spirituality into whole person health care. This course focuses on understanding the rationale, goals, and process of assessment and documentation in order to contribute effectively by identifying and incorporating patient and family beliefs, values, needs, and practices into the interdisciplinary approach to care.
- **SU 404: Continuous Quality Improvement** 3 credits  
A Doctoral level course. Continuous Quality Improvement within Chaplaincy and Health Care, is designed to enable learners to be a full participant in CQI processes and to establish and sustain a CQI program for a chaplaincy or spiritual care service using Lean and Six Sigma. Participants will learn the basic language in order to recognize CQI's underlying assumptions, language, and processes. The module will teach assumptions and language that is pretty much universal to all CQI systems

and the language particular to Lean Six Sigma which is the most widely used system. Participants will learn how to set up and run simple Lean or Six Sigma projects and be able to avoid the most common mistakes in this process. Examples from hospital practice will be provided.

- **SU 405: Building and Maintaining a Chaplaincy Department** 3 credits  
A Doctoral level course. Building and maintaining a chaplaincy department is the core responsibility of chaplain directors, managers, and other leaders. This module addresses the basics involved to develop a department, whether as a new director or one who wishes to ensure that the department enhances the work of chaplaincy, contributes to the organization, and meets regulatory guidelines. Through a step-by-step process this module, Building and Maintaining a Chaplaincy Department, provides the student with resources and samples of the details to be addressed, including planning and implementation.
- **SU 406: Adult Learning Theories** 3 credits  
A Doctoral level course that explores adult learning theories and their impact on education.
- **SU 407: Counseling Theories in Clinical Pastoral Psychotherapy** 3 credits  
A Doctoral level course. This course will introduce basic counseling theories. The theories discussed will have a practical application to the field of Clinical Pastoral Psychotherapy.
- **SU 408: Spirituality Research, References, and Reflection** 3 credits  
A Doctoral level course. This course focuses on understanding the importance of research regarding the experience of spirituality and the impact and outcomes of spiritual care interventions.

### **Doctor of Chaplaincy in Pastoral Psychophysiology (CHD-PP)**

- **PP 401: Powerful Communication Techniques** 3 credits  
A Doctoral Level Course: Chaplains and other health care professionals as well as spiritual care providers need demonstrated proficiency in various aspects of communication. This course will review listening skills and methods, effective verbal and non-verbal practices, group communication, conflict resolution, negotiation, and goal clarification.
- **PP 402: Cultural Competence, Inclusion, and Vulnerable Populations** 3 credits  
A Doctoral level course. Cultural competence includes self-awareness and the professional ability to assess, document, and provide interventions so that persons' beliefs, values, and practices are integrated into their plan of care. This course will also address the needs of vulnerable patient populations including persons who are non-resident aliens, LGBTQ, homeless, incarcerated, low health literate, and mentally challenged.
- **PP 403: Spiritual Assessment and Documentation** 3 credits  
A Doctoral level course. Central to the work of health care chaplains and all committed to the integration of spirituality into whole person health care. This

course focuses on understanding the rationale, goals, and process of assessment and documentation in order to contribute effectively by identifying and incorporating patient and family beliefs, values, needs, and practices into the interdisciplinary approach to care.

- **PP 404: Spiritual Tools for the Psychophysiological Chaplain** 3 credits  
A Doctoral level course. The course objective is to provide the depth of knowledge in psychophysiology, biofeedback equipment, and training techniques, which clinicians require to perform psychophysiological oriented assessments and biofeedback-based interventions from theocentric perspective.
- **PP 405: How God Made Us – A Theocentric Analysis** 3 credits  
A Doctoral level course. The main course objective is to provide the depth of knowledge behavioral chaplains require to understand the physical and spiritual base for psychophysiological problems and theocentric (God-focused) interventions.
- **PP 406: Neuropsychophysiological Theology** 3 credits  
A Doctoral level course. This course is designed to inform the Chaplain of theocentric (God-based) and neuromodulatory approaches of brain anatomy and function.
- **PP 407: Theocentric Based Psychophysiological Concepts** 3 credits  
A Doctoral level course. This course identifies the roots of basis for biblical-based creation theories and the perfection of human creation. It seeks to educate how the creation of human bodies can be remedied by understanding how our bodies were truly created.
- **PP 408: Theocentric Research, Reflection for Pastoral Chaplaincy** 3 credits  
A Doctoral level course. This course is intended to acquaint the student with the basic elements of theological study using reflective, theocentric (God-focused) practices while interpreting literature.

**PsychoSpiritual:** The program is focused on the academic study of clinical pastoral psychotherapy and its clinical application in a variety of settings. This program will combine academics as well as pastoral awareness training.

### **Doctor of Theology Degree in Clinical Pastoral Psychotherapy (DTH-CP)**

#### **Doctor of Theology Degree in Biblical Christian Counseling (DTH-BC)**

- **CP 401: Introduction to Counseling Theories in Clinical Psychotherapy** 3 credits  
A Doctoral level course. This course will introduce basic counseling theories. The theories discussed will have a practical application to the field of Clinical Pastoral Psychotherapy.
- **CP 402: Techniques and Relationship Development for the CP** 3 credits

A Doctoral level course. This course will explore the therapeutic tools necessary in the development of a healthy counseling relationship.

- **CP 403: Introduction to Marriage Counseling in Clinical Psychotherapy** 3 credits  
A Doctoral level course. This course provides a foundational orientation to Clinical Pastoral Psychotherapy as a practice of ministry and as a theological bridge discipline connecting ministry and marriage and family therapy.
- **CP 404: Fundamentals of Clinical Psychotherapy Ethics** 3 credits  
This course will explore the foundational ethics of the counseling relationship/ Attention will be given to the codes of ethics of several counseling organizations. A Doctoral level course.
- **CP 405: Systems Theory as Used by the Clinical Psychotherapist** 3 credits  
A Doctoral level course. This course will discuss Bowen's family systems theory with a goal towards application in families and religious organizations.
- **CP 406: Self-Care and the Clinical Psychotherapist** 3 credits  
A Doctoral level course. This course will study the necessity self-care for the Clinical Pastoral Psychotherapist with an emphasis on avoiding compassion fatigue.
- **CP 407: Grief in Clinical Psychotherapy** 3 credits  
A Doctoral level course. This course is designed to allow the participant to explore the many facets of a person who is grieving the loss of someone close to them. The Clinical Pastoral Psychotherapist will develop a methodology of counseling that will be healing and helpful to the bereaved.
- **CP 408: Psychodynamic Principles and Theory in Clinical Psychotherapy** 3 credits  
A Doctoral level course. This course will study psychodynamic principles and theories as they relate to the study of the interrelationship of various parts of the mind, personality, or psyche as they relate to mental, emotional, or motivational forces especially at the unconscious level.

**SPIRITUAL CARE:** The Spiritual Care Program provides the skill set and knowledge to understand the scope of spirituality and integrate appropriate and ethical care into professional practice.

### **Master of Theology Degree in Spiritual Care (MTH-SC)**

- **SC 301: Powerful Communication Techniques** 3 credits  
A Master's Level Course: Chaplains and other health care professionals as well as spiritual care providers need demonstrated proficiency in various aspects of communication. This course will review listening skills and methods, effective verbal and non-verbal practices, group communication, conflict resolution, negotiation, and goal clarification.
- **SC 302: Cultural Competence, Inclusion, and Vulnerable Populations** 3 credits



A Master's Level Course: Cultural competence includes self-awareness and the professional ability to assess, document, and provide interventions so that persons' beliefs, values, and practices are integrated into their plan of care. This course will also address the needs of vulnerable patient populations including persons who are non-resident aliens, LGBTQ, homeless, incarcerated, low health literate, and mentally challenged.

- **SC 303: Spiritual Assessment and Documentation** 3 credits  
 A Masters level course. Central to the work of health care chaplains and all committed to the integration of spirituality into whole person health care. This course focuses on understanding the rationale, goals, and process of assessment and documentation in order to contribute effectively by identifying and incorporating patient and family beliefs, values, needs, and practices into the interdisciplinary approach to care.
- **SC 304: Spirituality Research, References, and Reflection** 3 credits  
 A Masters level course. This course focuses on understanding the importance of research regarding the experience of spirituality and the impact and outcomes of spiritual care interventions.
- **SC 305: Spiritual Care Settings: Opportunities and Challenges** 3 credits  
 A Masters level course. Spirituality is integral to the whole person. This courses addresses the importance of integrating knowledge of spirituality and religious beliefs and practices into settings including health care, corrections, the military, first response, corporate, the community, and others. The unique opportunities and challenges of each setting will be addressed.
- **SC 306: Integral Spirituality** 3 credits  
 A Masters level course. Integral Spirituality focuses on many paradigms in movement together. The holistic ontology of bio-psycho-socio-spiritual as well as developmental theories.
- **SC 307: Enneagram & Myers-Briggs Type Indicator (MBTI)** 3 credits  
 A Masters level course. The Enneagram focuses on 9 Personality Types. Rather than a typical psychological test that focuses on symptoms, deficits, and diagnosis, the enneagram's focus is on spiritual awareness and positive growth. It is a strength based tool, and because of that it has been utilized for centuries as a tool for spiritual direction. The Myers Briggs personality Type Inventory is another such spiritual discernment tool. It has its roots in Jungian analysis and psychology.
- **SC 308: Health Care Ethics** 3 credits  
 A Masters level course. This course identifies the ethical and moral challenges that occur in health care and the importance of understanding patient and family beliefs, values, cultures and preferences in resolving any conflicts. The role and contribution of the chaplain and other spiritual care providers in direct care and ethics committees will also be addressed.

## Doctor of Theology Degree in Spiritual Care (DTH-SC)

- **SC 401: Powerful Communication Techniques** 3 credits  
A doctoral Level Course: Chaplains and other health care professionals as well as spiritual care providers need demonstrated proficiency in various aspects of communication. This course will review listening skills and methods, effective verbal and non-verbal practices, group communication, conflict resolution, negotiation, and goal clarification.
- **SC 402: Competence, Inclusion, and Vulnerable Populations** 3 credits  
A doctoral Level Course: Cultural competence includes self-awareness and the professional ability to assess, document, and provide interventions so that persons' beliefs, values, and practices are integrated into their plan of care. This course will also address the needs of vulnerable patient populations including persons who are non-resident aliens, LGBTQ, homeless, incarcerated, low health literate, and mentally challenged.
- **SC 403: Spiritual Assessment & Documentation** 3 credits  
A doctoral level course. Central to the work of health care chaplains and all committed to the integration of spirituality into whole person health care. This course focuses on understanding the rationale, goals, and process of assessment and documentation in order to contribute effectively by identifying and incorporating patient and family beliefs, values, needs, and practices into the interdisciplinary approach to care.
- **SC 404: Spirituality Research, References, and Reflection** 3 credits  
A doctoral level course. This course focuses on understanding the importance of research regarding the experience of spirituality and the impact and outcomes of spiritual care interventions.
- **SC 405: Spiritual Care Settings: Opportunities and Challenges** 3 credits  
A doctoral level course. Spirituality is integral to the whole person. This courses addresses the importance of integrating knowledge of spirituality and religious beliefs and practices into settings including health care, corrections, the military, first response, corporate, the community, and others. The unique opportunities and challenges of each setting will be addressed.
- **SC 406: Integral Spirituality** 3 credits  
A doctoral level course. Integral Spirituality focuses on many paradigms in movement together. The holistic ontology of bio-psycho-socio-spiritual as well as developmental theories.
- **SC 407: Enneagram & Myers-Briggs Type Indicator (MBTI)** 3 credits  
A doctoral level course. The Enneagram focuses on 9 Personality Types. Rather than a typical psychological test that focuses on symptoms, deficits, and diagnosis, the enneagram's focus is on spiritual awareness and positive growth. It is a strength based tool, and because of that it has been utilized for centuries as a tool for spiritual direction. The Myers Briggs personality Type Inventory is another such spiritual discernment tool. It has its roots in Jungian analysis and psychology.

- **SC 408: Health Care Ethics** 3 credits  
A doctoral level course. This course identifies the ethical and moral challenges that occur in health care and the importance of understanding patient and family beliefs, values, cultures and preferences in resolving any conflicts. The role and contribution of the chaplain and other spiritual care providers in direct care and ethics committees will also be addressed.

## MULTI FAITH STUDIES

**PROGRESSIVE CHRISTIAN STUDIES:** The program is focused on introductory progressive Christian theological disciplines of Scripture, Christian history, culture, theology, psychology and ethics through a progressive and liberal lens. Students will develop knowledge, skills and multicultural understanding of the emerging progressive Christian community.

### Associate of Theology Degree in Progressive Christian Studies (ATH-PC)

- **PC 101: Intro to Progressive Christianity** 3 credits  
An associate level course. An introduction to the definition and paradigm of Progressive Christianity.
- **PC 102: The Bible as Literature** 3 credits  
An associate level course. A survey of the Bible and the literary genres presented throughout.
- **PC 103: Intro to the Old Testament** 3 credits  
An associate level course. An introduction to books within the Old Testament of the Bible.
- **PC 104: Intro to the New Testament** 3 credits  
An associate level course. An introduction to the texts in the New Testament, including the Gospels and Acts.
- **PC 105: Progressive Christian Ethics** 3 credits  
An associate level course. A basic introduction of ministry and pastoral ethics.
- **PC 106: Intro to Psychology of Religion and Spirituality** 3 credits  
An associate level course. Introduction to the psychology of religion and spirituality.
- **PC 107: History of Progressive Christianity** 3 credits  
An associate level course. A brief history of various Progressive Christian traditions throughout history
- **PC 108: Progressive Christian World Views** 3 credits  
An associate level course. A summary of various contemporary Progressive Christian Scholars.

## Bachelor of Theology Degree in Progressive Christian Studies (BTH-PC)

- **PC 201:** Intro to Progressive Christianity 3 credits  
A bachelor level course. An introduction to the definition and paradigm of Progressive Christianity.
- **PC 202:** The Bible as Literature 3 credits  
A bachelor level course. A survey of the Bible and the literary genres presented throughout.
- **PC 203:** Intro to the Old Testament 3 credits  
A bachelor level course. An introduction to books within the Old Testament of the Bible.
- **PC 204:** Intro to the New Testament 3 credits  
A bachelor level course. An introduction to the texts in the New Testament, including the Gospels and Acts.
- **PC 205:** Progressive Christian Ethics 3 credits  
A bachelor level course. A basic introduction of ministry and pastoral ethics.
- **PC 206:** Intro to Psychology of Religion and Spirituality 3 credits  
A bachelor level course. Introduction to the psychology of religion and spirituality.
- **PC 207:** History of Progressive Christianity 3 credits  
A bachelor level course. A brief history of various Progressive Christian traditions throughout history
- **PC 208:** Progressive Christian World Views 3 credits  
A bachelor level course. A summary of various contemporary Progressive Christian Scholars.

## Master of Theology Degree in Progressive Christian Studies (MTH-PC)

- **PC 301:** Biblical Literacy 3 credits  
A master level course. An analysis of biblical language from a historical and cultural context.
- **PC 302:** Biblical Studies & Criticism 3 credits  
A master level course. A survey of study and investigation of biblical writings that seeks to make discerning judgments about these writings.
- **PC 303:** The Old Testament 3 credits  
A master level course. A survey of the books and figures within the Hebrew Bible.
- **PC 304:** The New Testament 3 credits  
A master level course. A survey of the Gospels and alternative Texts.
- **PC 305:** Homiletics 3 credits

A master level course. Literally the art of preaching and writing sermons this course focuses on various forms of textual criticism including but not limited to: historical criticism, textual criticism, philological criticism, literary criticism, form criticism, tradition criticism, exegetical, redaction, as well as poetry, story, and parable.

- **PC 306: Pauline Studies** 3 credits  
A master level course. The study of Paul and the disciples in the early Christian church.
- **PC 307: History of Progressive Christianity** 3 credits  
A master level course. A historical study of progressive Christianity and Christian communities.
- **PC 308: The Future of Christianity** 3 credits  
A master's level course. An examination of current church trends and the future of the Progressive Christian movement

## Doctor of Theology Degree in Progressive Christian Studies (DTH-PC)

- **PC 401: Biblical Literacy** 3 credits  
A doctoral level course. An analysis of biblical language from a historical and cultural context.
- **PC 402: Biblical Studies & Criticism** 3 credits  
A doctoral level course. A survey of study and investigation of biblical writings that seeks to make discerning judgments about these writings.
- **PC 403: The Old Testament** 3 credits  
A doctoral level course. A survey of the books and figures within the Hebrew Bible.
- **PC 404: The New Testament** 3 credits  
A doctoral level course. A survey of the Gospels and alternative Texts.
- **PC 405: Homiletics** 3 credits  
A doctoral level course. Literally the art of preaching and writing sermons this course focuses on various forms of textual criticism including but not limited to: historical criticism, textual criticism, philological criticism, literary criticism, form criticism, tradition criticism, exegetical, redaction, as well as poetry, story, and parable.
- **PC 406: Pauline Studies** 3 credits  
A doctoral level course. The study of Paul and the disciples in the early Christian church.
- **PC 407: History of Progressive Christianity** 3 credits  
A doctoral level course. A historical study of progressive Christianity and Christian communities.
- **PC 408: The Future of Christianity** 3 credits

A doctoral level course. An examination of current church trends and the future of the Progressive Christian movement

**ISLAMIC STUDIES:** The M.Th. IS program is focused on advanced Islamic theological disciplines of Scripture, history, culture, theology, psychology and ethics.

### **Master of Theology Degree in Islamic Studies (MTH-IS)**

- **IS 301:** What is Islam 3 credits  
A master level course. An entrance level course into the beginnings of Islamic religion.
- **IS 302:** The Qur'an: A Brief Study 3 credits  
A master level course. Intermediate level course outlining the structure and history of the Qur'an.
- **IS 303:** Understanding the Concept of Iman (Faith) 3 credits  
A master level course. Introductory exploration into a believer's faith in the metaphysical aspects of Islam. The belief in the six articles of faith, known as arkan al-iman.
- **IS 304:** A Look at Women in Islam 3 credits  
A master level course. Introduction to the role and place of women within Islamic society.
- **IS 305:** Prayer in Islam 3 credits  
A master level course. Introduction to the five set times of day: (1) Salat al-fajr: dawn, before sunrise. (2) Salat al-zuhr: midday, after the sun passes its highest. (3) Salat al-'asr: the late part of the afternoon. (4) Salat al-maghrib: just after sunset. (5) Salat: al-'isha: between sunset and midnight.
- **IS 306:** Suffering and Death in Islam 3 credits  
A master level course. Intermediate study into suffering, death, sacredness, who has the rights in death God or human, and related topics.
- **IS 307:** Reflections on the Life of the Prophet of Islam 3 credits  
A master level course. Intermediate study of the origins of Islam, the story of his life as guide to his people.
- **IS 308:** The Islamic Chaplain 3 credits  
A master level course. Intermediate course of the work and faith of an Islamic Chaplain

### **Doctor of Theology Degree in Islamic Studies (DTH-IS)**

- **IS 401:** What is Islam 3 credits

A doctoral level course. An intermediate level course into the beginnings of Islamic religion

- **IS 402: The Qur'an: A Brief Study** 3 credits  
A doctoral level course. Advanced level course outlining the structure and history of the Qur'an.
- **IS 403: Understanding the Concept of Iman (Faith)** 3 credits  
A doctoral level course. Intermediary exploration into a believer's faith in the metaphysical aspects of Islam. The belief in the six articles of faith, known as arkan al-iman.
- **IS 404: A Look at Women in Islam** 3 credits  
A doctoral level course that addresses the role and place of women within Islamic society.
- **IS 405: Prayer in Islam** 3 credits  
A doctoral level course. Continued conversations around the five set times of day: (1) Salat al-fajr: dawn, before sunrise. (2) Salat al-zuhr: midday, after the sun passes its highest. (3) Salat al-'asr: the late part of the afternoon. (4) Salat al-maghrib: just after sunset. (5) Salat: al-'isha: between sunset and midnight.
- **IS 406: Suffering and Death in Islam** 3 credits  
A doctoral level course. Advanced study into suffering, death, sacredness, who has the rights in death God or human, and related topics.
- **IS 407: Reflections on the Life of the Prophet of Islam** 3 credits  
A doctoral level course. Advanced study of the origins of Islam, the story of his life as guide to his people.
- **IS 408: The Islamic Chaplain** 3 credits  
A doctoral level course. Advanced course of the work and faith of an Islamic Chaplain

**JEWISH STUDIES:** The program is focused on advanced Jewish theological disciplines of Scripture, history, culture, theology, psychology and ethics.

### **Master of Theology Degree in Jewish Studies (MTH-JW)**

- **JW 301: Introduction to Judaism: Part 1** 3 credits  
A master's level course. An overview of Jewish texts, beliefs, peoplehood, practices and worship.
- **JW 302: Introduction to Judaism: Part 2** 3 credits  
A master's level course. More aspects of Jewish tradition and contemporary life such as interpersonal ethics, streams of Judaism, relationship to Israel, and myths and misconceptions about Judaism, including similarities to and differences from Christian practice and belief.
- **JW 303: Jewish Views of Afterlife** 3 credits

A master's level course. An exploration of Jewish sources, from Biblical to Talmudic to Medieval Rationalist Philosophers and Kabbalistic Mystics, later Hassidic Masters and Modern Psychologists, Scholars and Clergy about Gan Eden and Gehenna (the Jewish equivalents of "Heaven" and "Hell"), Immortality of the Soul, the World to Come and Resurrection of the Dead.

- **JW 304: Jewish Holidays as Opportunities for Spiritual Growth** 3 credits  
A master's level course. The Jewish calendar and holidays and ways they can be used as a springboard to discussion on forgiveness, joy, hope, forgiveness, generosity etc. and as a way of connecting to the community.
- **JW 305: Jewish Texts on Health and Healing** 3 credits  
A master's level course. During this course students will sample the major Jewish texts, their different styles, purposes and theologies; gain a better understanding of various classic and modern Jewish attitudes toward illness and healing; and begin to reflect on their own theology of illness and healing.
- **JW 306: Jewish Pastoral Care** 3 credits  
A master's level course. The concepts of caring for the sick, sanctity of human life, honoring the dead, wrestling with suffering, reaching out to God and community in times of distress, and other relevant themes are richly represented in Jewish literature, from the Bible to contemporary writings, song and ritual. This course blends theory and practice to give greater depth to the student's clinical work and root them in the long history of caring for those in need.
- **JW 307: Jewish Paths Through Mourning and Grief** 3 credits  
A master's level course. This course encourages students to face their own attitudes toward death, explore a wide range of normal and typical feelings, balance between community and inner work, beliefs about the afterlife and the Divine, relationship with deceased and how to honor their legacy, and other topics.
- **JW 308: Jewish Medical Ethics** 3 credits  
A master's level course. A doctoral level course which will look at selected topics from the perspective of a hospital chaplain. Addressed will be the interplay between Jewish law and the surrounding culture/values and seek to explore the ideal balance among the values of sanctity of life, acceptance of God's will, patient autonomy and prevention of suffering.

### **Doctor of Theology Degree in Jewish Studies (DTH-JW)**

- **JW 401: Introduction to Judaism: Part 1** 3 credits  
A doctoral level course. An overview of Jewish texts, beliefs, peoplehood, practices and worship.
- **JW 402: Introduction to Judaism: Part 2** 3 credits  
A doctoral level course. More aspects of Jewish tradition and contemporary life such as interpersonal ethics, streams of Judaism, relationship to Israel, and myths and misconceptions about Judaism, including similarities to and differences from Christian practice and belief.



- **JW 403: Jewish Views of Afterlife** 3 credits  
A doctoral level course. An exploration of Jewish sources, from Biblical to Talmudic to Medieval Rationalist Philosophers and Kabbalistic Mystics, later Hassidic Masters and Modern Psychologists, Scholars and Clergy about Gan Eden and Gehanna (the Jewish equivalents of “Heaven” and “Hell”), Immortality of the Soul, the World to Come and Resurrection of the Dead.
- **JW 404: Jewish Holidays as Opportunities for Spiritual Growth** 3 credits  
A doctoral level course. The Jewish calendar and holidays and ways they can be used as a springboard to discussion on forgiveness, joy, hope, forgiveness, generosity etc. and as a way of connecting to the community.
- **JW 405: Jewish Texts on Health and Healing** 3 credits  
A doctoral level course. During this course students will sample the major Jewish texts, their different styles, purposes and theologies; gain a better understanding of various classic and modern Jewish attitudes toward illness and healing; and begin to reflect on their own theology of illness and healing.
- **JW 406: Jewish Pastoral Care** 3 credits  
A doctoral level course. The concepts of caring for the sick, sanctity of human life, honoring the dead, wrestling with suffering, reaching out to God and community in times of distress, and other relevant themes are richly represented in Jewish literature, from the Bible to contemporary writings, song and ritual. This course blends theory and practice to give greater depth to the student’s clinical work and root them in the long history of caring for those in need.
- **JW 407: Jewish Paths Through Mourning and Grief** 3 credits  
A doctoral level course. This course encourages students to face their own attitudes toward death, explore a wide range of normal and typical feelings, balance between community and inner work, beliefs about the afterlife and the Divine, relationship with deceased and how to honor their legacy, and other topics
- **JW 408: Jewish Medical Ethics** 3 credits  
A doctoral level course which will look at selected topics from the perspective of a hospital chaplain. Addressed will be the interplay between Jewish law and the surrounding culture/values and seek to explore the ideal balance among the values of sanctity of life, acceptance of God's will, patient autonomy and prevention of suffering.

## **SPIRITUAL DIRECTION**

The Spiritual Direction Degree programs provide students with the skill set and knowledge to serve as a spiritual director to individuals seeking religious guidance and faith instruction. A spiritual director serves as a midwife for the soul, assisting others in the development of their own spiritual growth and development.

## Master of Theology Degree in Spiritual Direction (MTH-SD)

- **SD 301:** Enneagram & MBTI as a Spiritual Direction Tool 3 credits  
A master level course. The Enneagram focuses on 9 Personality Types. Rather than a typical psychological test that focuses on symptoms, deficits, and diagnosis, the enneagram's focus is on spiritual awareness and positive growth. It is a strength based tool, and because of that it has been utilized for centuries as a tool for spiritual direction. The Myers Briggs personality Type Inventory is another such spiritual discernment tool. It has its roots in Jungian analysis and psychology.
- **SD 302:** Deep Listening in Spiritual Direction 3 credits  
A master level course. As many helping disciplines have at their foundation the art of listening, so too in spiritual direction. This course is an intermediary step towards listening specific to the spiritual guide.
- **SD 303:** Family Systems in Spiritual Direction 3 credits  
A master level course. At the heart of spiritual direction are one's relationships, communities, contacts, and family. How we interact with our communities of worship, and where we draw from for our spiritual support are all part of this intermediary course in family systems.
- **SD 304:** Ethics & Boundaries in Spiritual Direction 3 credits  
A master level course. Spiritual Direction is the art of assisting the other with their relationship with the Divine. This intimate process cannot happen unless the spiritual director is firmly anchored with clear boundaries between themselves and others. Ethics in relationship to spiritual direction is also covered.
- **SD 305:** Religious & Spiritual Psychology in Spiritual Direction 3 credits  
A master level course. This course explores the interaction between the psyche, religion, and spirituality. It examines how our personality, development, mood, and cognition are interwoven within how we view the world both spiritually and religiously. Spirituality is defined here as relationship, where religion is defined as practice.
- **SD 306:** Lectio Divina & Contemplative Practices 3 credits  
A master level course. This graduate class will focus on deepening the practices of contemplation, meditation and prayer
- **SD 307:** The Interfaith Spiritual Director 3 credits  
A master level course. Interfaith Spiritual Direction is often spoken about, yet typically it is a specific faith's practice that is guiding the director with the directee. In this course we look at how an interfaith spiritual director can focus on the path that the directee is on, not on the path that the director has been on.
- **SD 308:** Grief & Loss in Soul Companionship 3 credits  
A master level course. How a spiritual director journeys with a person who is grieving due to the loss of a loved one.
- **SD 310:** Personal Spiritual Direction 3 credits  
One hour per week in personalized supervision with a Spiritual Director.

## Doctor of Theology Degree in Spiritual Direction (DTH-SD)

- **SD 401: Enneagram & MBTI as a Spiritual Direction Tool** 3 credits  
A doctoral level course. The Enneagram focuses on 9 Personality Types. Rather than a typical psychological test that focuses on symptoms, deficits, and diagnosis, the enneagram's focus is on spiritual awareness and positive growth. It is a strength based tool, and because of that it has been utilized for centuries as a tool for spiritual direction. The Myers Briggs personality Type Inventory is another such spiritual discernment tool. It has its roots in Jungian analysis and psychology.
- **SD 402: Deep Listening in Spiritual Direction** 3 credits  
A doctoral level course. As many helping disciplines have at their foundation the art of listening, so too in spiritual direction. This course is a graduate level step towards listening specific to the spiritual guide.
- **SD 403: Family Systems in Spiritual Direction** 3 credits  
A doctoral level course. At the heart of spiritual direction are one's relationships, communities, contacts, and family. How we interact with our communities of worship, and where we draw from for our spiritual support are all part of this graduate level course in family systems.
- **SD 404: Ethics & Boundaries in Spiritual Direction** 3 credits  
A doctoral level course. Spiritual Direction is the art of assisting the other with their relationship with the Divine. This intimate process cannot happen unless the spiritual director is firmly anchored with clear boundaries between themselves and others. Ethics in relationship to spiritual direction is also covered.
- **SD 405: Religious & Spiritual Psychology in Spiritual Direction** 3 credits  
A doctoral level course. A graduate examination of the social psychology of religion and spirituality.
- **SD 406: Lectio Divina & Contemplative Practices** 3 credits  
A doctoral level course. This graduate course will focus on deepening the practices of contemplation, meditation and prayer
- **SD 407: The Interfaith Spiritual Director** 3 credits  
A doctoral level course. Interfaith Spiritual Direction is often spoken about, yet typically it is a specific faith's practice that is guiding the director with the directee. In this course we look at how an interfaith spiritual director can focus on the path that the directee is on, not on the path that the director has been on.
- **SD 408: Grief & Loss in Soul Companionship** 3 credits  
A doctoral level course. How a spiritual director journeys with a person who is grieving due to the loss of a loved one.
- **SD 410: Personal Spiritual Direction** 3 credits  
One hour per week in personalized supervision with a Spiritual Direction

**PASTORAL MINISTRY:** The program provides students with the skill set and knowledge to work as leaders in faith communities and other pastoral settings. The program helps the student to foster his or her own ability to interpret sacred texts, and develop spiritual discernment and pastoral skills.

### **Master of Divinity Degree in Pastoral Ministry (MDIV - DV)**

- **DV 301: Powerful Communication Techniques** 3 credits  
A master level course. This intermediate course focuses on the pastoral necessities of: listening, attending, body language, eye contact, attentiveness, empathic reflection, and articulating compassion.
- **DV 302: Survey of Religions** 3 credits  
A master level course. An intermediate level course that gives a brief introduction to 15 of the most prominent religions focusing on our similarities.
- **DV 303: Liturgy and Ritual** 3 credits  
A master level course. This course assists the pastoral minister in planning a typical worship service, a funeral, a wedding, a baptism, a Eucharist celebration and the general structure of worship services. It assists the minister in learning historically where these came from, but then expanding to their own denominational and faith group background. It is meant to be a resources rather than a set of rules.
- **DV 304: Homiletics** 3 credits  
A master level course. Literally the art of preaching and writing sermons this course focuses on various forms of textual criticism including but not limited to: historical criticism, textual criticism, philological criticism, literary criticism, form criticism, tradition criticism, exegetical, redaction, as well as poetry, story, and parable.
- **DV 305: Ethics** 3 credits  
A master level course. From the Golden Rule to the 10 Commandments many of our faiths have their own ethical codes. How these ethics continue into the vocation of the pastoral minister are all part of this course.
- **DV 306: Pastoral Care & Counseling** 3 credits  
A master level course of ministry and pastoral skills and methods. An overall view of pastoral care and counseling.
- **DV 307: The Future of Faith** 3 credits  
A master level course. An examination of current church trends and the future of the future of the Christian faith.
- **DV 308: Integral Spirituality** 3 credits  
A master level course. Integral Spirituality focuses on many paradigms in movement together. The holistic ontology of bio-psycho-socio-spiritual as well as developmental theories.

## Doctor of Divinity Degree in Pastoral Ministry (DD - DV)

- **DV 401: Powerful Communication Techniques** 3 credits  
A doctoral level course. This graduate level course focuses on the pastoral necessities of: listening, attending, body language, eye contact, attentiveness, empathic reflection, and articulating compassion.
- **DV 402: Survey of Religions** 3 credits  
A doctoral level course that gives a brief introduction to 15 of the most prominent religions focusing on our similarities.
- **DV 403: Liturgy and Ritual** 3 credits  
A doctoral level course. This course assists the pastoral minister in planning a typical worship service, a funeral, a wedding, a baptism, a Eucharist celebration and the general structure of worship services. It assists the minister in learning historically where these came from, but then expanding to their own denominational and faith group background. It is meant to be a resources rather than a set of rules.
- **DV 404: Homiletics** 3 credits  
A doctoral level course. Literally the art of preaching and writing sermons this course focuses on various forms of textual criticism including but not limited to: historical criticism, textual criticism, philological criticism, literary criticism, form criticism, tradition criticism, exegetical, redaction, as well as poetry, story, and parable.
- **DV 405: Ethics** 3 credits  
From the Golden Rule to the 10 Commandments many of our faiths have their own ethical codes. How these ethics continue into the vocation of the pastoral minister are all part of this course.
- **DV 406: Pastoral Care & Counseling** 3 credits  
A doctoral level course. of ministry and pastoral skills and methods. An overall view of pastoral care and counseling.
- **DV 407: The Future of Faith** 3 credits  
A doctoral level course. An examination of current church trends and the future of the future of the Christian faith.
- **DV 408: Integral Spirituality** 3 credits  
A doctoral level course. Integral Spirituality focuses on many paradigms in movement together. The holistic ontology of bio-psycho-socio-spiritual as well as developmental theories.

**Thanatology:** The program focuses on the study of death and the practices associated with it, particularly the needs of the terminally ill and their families.

## Master of Theology Degree in Thanatology (MTH-TY)

- **TY 301: Introduction to Thanatology** 3 credits  
A master's level course which introduces the student to the study of death and dying, including personal attitudes and experiences of death.
- **TY 302: Applied Thanatology I** 3 credits  
A master's level course which familiarizes the student with deeper aspects of thanatology and components that are essential for professional work in end-of-life care.
- **TY 303: Applied Thanatology II** 3 credits  
A master's level course that continues to provide the student with knowledge and techniques essential to providing end-of-life care.
- **TY 304: Introduction to Community-Based Death Care** 3 credits  
A master's level course that highlights the modern death landscape and ways in which communities can provide end-of-life care.
- **TY 305: Companionship, Continuing Bonds and Ethical Challenges of Doula Care** 3 credits  
A master's level course that explores the role, skills, responsibilities, and care provided by a death doula.
- **TY 306: Shadow Loss** 3 credits  
A master's level course that explores the impact of death and grief upon the thanatology specialist and provides avenues for engaging in self-care.
- **TY 307: Introduction to Thanatology** 3 credits  
A master's level course on the study of how the relationships between plants and people (ethnobotany) intersect with the study of death and dying (thanatology).
- **TY 308: Meaning, Symbolism and Tradition through Flora and Fauna** 3 credits  
A master's level course on the use of plants in the process of dying and bereavement.
- **TY 309: Permaculture, Ethics, and Applied Thanatology** 3 credits  
A master's level course focusing on the ethics earth care, people care and fair share in relation to end-of-life care.

## Doctor of Theology Degree in Thanatology (DTH-TY)

- **TY 401: Introduction to Thanatology** 3 credits  
A doctoral level course which introduces the student to the study of death and dying, including personal attitudes and experiences of death.
- **TY 402: Applied Thanatology I** 3 credits

A doctoral level course which familiarizes the student with deeper aspects of thanatology and components that are essential for professional work in end-of life care.

- **TY 403: Applied Thanatology 2** 3 credits  
A doctoral level course that continues to provide the student with knowledge and techniques essential to providing end-of-life care.
- **TY 404: Introduction to Community-Based Death Care** 3 credits  
A doctoral level course that highlights the modern death landscape and ways in which communities can provide end-of-life care.
- **TY 405: Companionship, Continuing Bonds and Ethical Challenges of Doula Care** 3 credits  
A doctoral level course that explores the role, skills, responsibilities, and care provided by a death doula.
- **TY 406: Shadow Loss** 3 credits  
A doctoral level course that explores the impact of death and grief upon the thanatology specialist and provides avenues for engaging in self-care.
- **TY 407: Introduction to Thanatology** 3 credits  
A doctoral level course on the study of how the relationships between plants and people (ethnobotany) intersect with the study of death and dying (thanatology).
- **TY 408: Meaning, Symbolism and Tradition through Flora and Fauna** 3 credits  
A doctoral level course on the use of plants in the process of dying and bereavement.
- **TY 409: Permaculture, Ethics, and Applied Thanatology** 3 credits  
A doctoral level course focusing on the ethics earth care, people care and fair share in relation to end-of-life care.

**Religious Education:** The program is focused on the academic study of adult religious education and its application to teaching theology and pastoral guidance. It will offer an opportunity for educators to utilize an integral approach and analysis in developing learning programs within their practice setting.

### **Doctor of Theology in Religious Education (DTH-RE)**

- **RE 401: Adult Education Theories** 3 credits  
A doctoral level course. This course is an advanced study of adult learning theories and their impact on religious education.
- **RE 402: Curriculum Theories** 3 credits  
A doctoral level course. An advanced study of the major curriculum philosophies that have influenced educators and schools over the last 100 years.
- **RE 403: Philosophical Foundations of Adult Education** 3 credits

A doctoral level course. An advanced study of several philosophical and theoretical approaches to adult education.

- **RE 404: Foundations and Practice of Adult Religious Education** 3 credits  
A doctoral level course. An advanced study dealing with the theory and practice of adult religious education, covering the planning, design, organization, management, and evaluation in this field, as well as the history of adult education.
- **RE 405: Curriculum Development 1** 3 credits  
A doctoral level course. Planning for the implementation and evaluation of a curriculum and instruction innovation in an educational setting. This course includes design, development, and evaluation of project materials.
- **RE 406: Curriculum Development 2** 3 credits  
A doctoral level course. Field implementation and evaluation of the innovative curriculum and instruction project.
- **RE 407: Research Design and Foundations for Advanced Quantitative, Qualitative, and Mixed Methods Research** 3 credits  
A doctoral level course. Research design for quantitative, qualitative, and mixed methods research in education. Philosophical foundations, research techniques, and fundamentals of each approach are presented. Basic statistics are reviewed from descriptive to ANOVA. This course is a foundation for all other advanced courses in research.
- **RE 408: Interdisciplinary Studies** 3 credits  
A doctoral level course. An introduction to the theory of interdisciplinarity. The course focuses on exploring common pathways and connections among disciplines. It enables students to develop a personal theory of interdisciplinary studies and culminates in a detailed plan for an in project.
- **RE 409: Interdisciplinary Research** 3 credits  
A doctoral level course. This course will provide a framework for the development of individual student capstone projects on a specific interdisciplinary topic. Each student's capstone project will constitute an in-depth analysis of one research question within the context of her or his selected fields of study. The course will examine specific methodologies of interdisciplinary research and prepare students for applying those methodologies to their capstone projects on a specific interdisciplinary topic.